

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on September 30, 2022 at 9:13 a.m.)

MINUTES
Monday, October 3, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Chief Deputy James Rea representing Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis

Stan Salle, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Sheriff Vic Regalado led the Pledge of Allegiance

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. PROCLAMATION

- A. Proclaiming October 2-8, 2022, as National 4-H Week and the month of October as 4-H Month in Tulsa County (Clerk's Misc. File No. 20221809)

Stan Sallee read the proclamation and congratulated the 2022 Hall of Fame recipients. Motion made by Kelly Dunkerley, seconded by James Rea, to approve the Proclamation. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

V. MINUTES

- A. Board of County Commissioner's Meeting of September 26, 2022

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

- A. Bid Awards & Recommendations:

1. Board of County Commissioners - to sell surplus County Property, to wit: the certain tract of land, together with all improvements, located in the vicinity of North Wheeling Avenue and East 63rd St. North, Turley, Oklahoma 74130, identified as Parcels #54225-03-06-05360 and #54225-03-06-05370, more particularly described as: Lot Thirteen (13), Block Two (2), Stebbins Resubdivision of Block eight (8) and Part of Block Seven (7), Tulsa County, Oklahoma, according to the recorded Plat No.

1444, located in the Northeast Quarter of Section 06, Township 20, Range 13; and Lot Fourteen (14), Block Two (2), Stebbins Resubdivision of Block eight (8) and Part of Block Seven (7), Tulsa County, Oklahoma, according to the recorded Plat No. 1444, located in the Northeast Quarter of Section 06, Township 20, Range 13, to Mark and Mary Groves, in the lump sum of \$2,000. While this was the only bid received, it meets the minimum amount required (Clerk's Misc. File No. 20221810)

2. Sheriff - TCSO Headquarters Sanitary Sewer, to Ellsworth Construction, LLC., in the total amount of \$76,355 which includes the Base Bid. This was the lowest and best bid received (Clerk's Misc. File No. 20221811)
3. TC Departments - Paperstock for Printing, to Midland Paper Company, the lowest and best bid received. This award is good from 10/14/2022 - 4/13/2023 (Clerk's Misc. File No. 20221812)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the recommendations. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Amendment - (Board of County Commissioners) - #1 to agreement with Zamboni, LLC, regarding the purchase and sale of certain real property located at 12000 E. Skelly Dr., Tulsa, OK (Clerk's Misc. File No. 20221814)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Appointment - (Commissioner Dunkerley) - of Scott Houston to the TC Board of Adjustment, effective immediately, to complete Kelly Dunkerley's term expiring 9/15/2024 - Deferred from 9/19/2022 & 9/26/2022

Motion made by Kelly Dunkerley, seconded by James Rea, to defer the appointment. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Request for Approval - Parent Child Center of Tulsa, Inc., as a beneficiary of ARPA Funds, in the amount of \$100,000 (Clerk's Misc. File No. 20221813)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Resolution - (Board of County Commissioners) - Declaring a Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 8/15, 8/22, 8/29, 9/6, 9/12, 9/19, and 9/26/2022, CMF #20221588, #20221628, #20221661, #20221696, #20221735, #20221758 and #20221782 (Clerk's Misc. File No. 20221815)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/10/2022 (Clerk's Misc. File No. 20221808)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Resolution - (Drainage District #12) - to Strike Assessment from the 2021 Tax Roll, for Green Lion LLC, Parcel No. 00000-52-00-01583, Item No. 21-20-5001790-001-1; Assessed Value: \$30,664; Tax Amount \$343; Amount to Strike: \$343 (Clerk's Misc. File No. 20221816)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Saltee. No - None. Abstain - None. Motion carried.

- C. Agreement - (Sheriff) - ImageNet Consulting, LLC, for lease and maintenance of two (2) Canon IR ADV DX C3826i printers located at 303 West 1st Street, Tulsa, OK 74103 and 6904 E 66th Street North for a one (1) year period; cost of \$337.80 per month (Clerk's Misc. File No. 20221817)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Saltee. No - None. Abstain - None. Motion carried.

- D. Agreement Renewal - (Human Resources) - Benefit Resources, Inc., for renewal of CMF #20212354 for FY 2022-2023 (Clerk's Misc. File No. 20221818)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Saltee. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions

1. Building Operations - junked; defibrillator (Clerk's Misc. File No. 20221819)
2. Engineers - Highway District #2 - to manually create an asset; 2007 Chevrolet Colorado Unit 4417, approved as surplus on 9/7/2021, CMF 20212037, to be sold at auction. It has not been sold and it has now been determined that Highway District 2 could utilize the asset. Since the asset was retired in Munis and not carried over to Workday, we cannot "re-activate" the asset and as such, we request approval to manually create this asset in Workday. Original acquisition date: 09/14/2006; Original acquisition value: \$17,543 (Clerk's Misc. File No. 20221820)
3. Procurement - transfer to Sheriff; HP Printer (Clerk's Misc. File No. 20221821)
4. Treasurer - junked; chair (Clerk's Misc. File No. 20221822)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Saltee. No - None. Abstain - None. Motion carried.

F. Utility Permits - Engineers:

1. Cox Communications, to cross and parallel 106th St. N. and N. Sheridan Rd. approximately 1.22 miles east of the Highway 75 and E. 106th St. N. junction (Clerk's Misc. File No. 20221823)
2. East Central Oklahoma Electric Cooperative, Inc. to cross 171st St. S. approximately 0.19 miles west of the 171st St. S. & Sheridan Ave. junction (Clerk's Misc. File No. 20221824)
3. Oklahoma Natural Gas Company:
 - a. to cross 35th W. Ave., approximately 0.61/1.41 mi. S/W of the US-75 & SH-66 junction (Clerk's Misc. File No. 20221825)
 - b. to cross Ridge Dr. S., approximately 0.33/0.58 mi. N/W of the US-412 & SH-97 junction (Clerk's Misc. File No. 20221826)

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Saltee. No - None. Abstain - None. Motion carried.

- G. Travel/Training - (Social Services) - Brandon DeLozier and Jennifer Ashley, to attend the Food Manager's Certification training from 11/8-9/2022 at Tulsa Community College; cost of \$338 (Clerk's Misc. File No. 20221827)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Claims to be Disallowed (payments cancelled as of 9/26-30/2022)

There were no claims to be disallowed.

- I. Claims (payments for bills to be paid from 9/19-23/2022)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/26-30/2022

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- K. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20221828)

Creditor: Program Management Group; Trust 816421-59; **Item:** 10,453-V2025 Program Management; **Purpose:** Program Administration; **Amt Paid:** \$23,026.20

Motion made by Kelly Dunkerley, seconded by James Rea, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Vision Tulsa County (Clerk's Misc. File No. 20221829)

SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT

Creditor: Ellis Construction Accessories; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$1,089.80

Creditor: Dolese Brothers, Co.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$5,896

Creditor: Advance Alarms; **Fund:** HDIS1/PJ1034; **Item:** Dist. 1 Maintenance Facility; **Purpose:** Construction; **Amt Paid:** \$4,515.16

Creditor: Dewberry Engineers; **Fund:** HHARO/PJ1042; **Item:** Posey Creek Bridge Replacement; **Purpose:** Construction; **Amt Paid:** \$ 664.18

Creditor: Economy Lumber Co.; **Fund:** HERJR/PJ1086; **Item:** Ray Jordan Bldg. Renovations - BOPS Basement; **Purpose:** Materials; **Amt Paid:** \$1,888.80

SALES TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT

Creditor: Myers-Cherry Construction, LLC; **Fund:** PLAFH/PJ1088; **Item:** The Herd @ LaFortune; **Purpose:** Final Retainage; **Amt Paid:** \$37,839.60

Creditor: Oklahoma Dept. of Labor - DOC; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Renovation - Record Preservation Storage; **Purpose:** Construction; **Amt Paid:** \$15,900

USE TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT

Creditor: Tulsa County Engineer; **Fund:** H209W/PJ1029; **Item:** 209th W. Ave. Bridge Replacement; **Purpose:** Consulting; **Amt Paid:** \$12,872.44

Creditor: Tulsa County Engineer; **Fund:** HEDSO/PJ1037; **Item:** Edison Bridge Replacement; **Purpose:** Consulting; **Amt Paid:** \$2,135.52

Creditor: Tulsa County Engineer; **Fund:** HHARO/PJ1042; **Item:** Posey Creek Bridge Replacement; **Purpose:** Consulting; **Amt Paid:** \$8,126.84

Motion made by James Rea, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

L. COVID-19 Virus Discussion and Update

Tony Roda, Deputy Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- M. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20221830)

Motion made by James Rea, seconded by Kelly Dunkerley, to approve the appropriation. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

- N. Executive Session - (District Attorney) - Pursuant to 25 O.S. § 307(B)(3), the Board may meet in executive session for purposes of discussing the purchase or appraisal of real property

Motion made by Kelly Dunkerley, seconded by James Rea, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by James Rea, seconded by Kelly Dunkerley, to reconvene the regular meeting at 9:59 a.m. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Item

There was no action taken.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by James Rea, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, James Rea, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk