

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on October 1, 2021 at 8:36 a.m.)

MINUTES
Monday, October 4, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:32 a.m., and the following business was transacted:

II. PLEDGE OF ALLEGIANCE

Ben Martin, 4-H Member, led the Pledge of Allegiance.

III. PROCLAMATION

- A. Board of County Commissioners - Proclaiming October 3-9, 2021 as National 4-H Week and the month of October as Oklahoma 4-H Month in Tulsa County (Clerk's Misc. File No. 20212197)

Chairman Sallee recognized the 4-H members present at the meeting and read the proclamation. Gus Holland, OSU Extension 4-H Educator, introduced the 2021 4-H Hall of Fame recipient, Ben Martin.

Motion made by Karen Keith, seconded by Ron Peters, to approve the proclamation. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. MINUTES

- A. Board of County Commissioner's Meeting of September 27, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

- A. Bid Openings - (Sheriff) - David L. Moss Criminal Justice Center Roof Replacement

1. Graco Roofing and Construction, LLC - Bid Rejected - Bid Affidavit not fully executed as required (Clerk's Misc. File No. 20212198)
2. Lowry Construction Services, Inc. (Clerk's Misc. File No. 20212199)
3. Sooner Recon, LLC (Clerk's Misc. File No. 20212200)
4. Supreme Roofing Done Right, LLC (Clerk's Misc. File No. 20212201)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to the Sheriff and Procurement for analysis, review and recommendation on 10/11/2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Bid Awards & Recommendations:

1. Engineers - On-Call Engineering Services for Road & Bridge Construction - to accept the qualifications submitted by the following eleven (11) firms: BKL, Inc.; CEC Corporation; Guy Engineering Services, Inc.; Hudson Prince Engineering & Inspection, PLLC; McClelland Consulting Engineers, Inc.; Meshek & Associates, LLC; Native Strategies, PLLC; NEO Design, LLC; Professional Engineering

Consultants, PA; The Schemmer Associates, Inc.; and Wallace Design Collective, PC. After thorough review and evaluation of the qualifications received, all eleven (11) firms were deemed qualified to provide the requested services. As stated in the RFQ, projects will be awarded to individual firms on an as-needed basis by taking into consideration the firm's qualifications specific to the needs of the project, capacity, scheduling, and funding. The contract term is for one year beginning 10/4/2021 (Clerk's Misc. File No. 20212202)

2. TC Departments - Paperstock for Printing - to Midland Paper Company, the lowest and best bid received. This award is for a six-month period beginning 10/14/2021 (Clerk's Misc. File No. 20212203)

Motion made by Ron Peters, seconded by Karen Keith, to approve the awards. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Amendment #1 - (Board of County Commissioners) - to the occupancy agreement with the Oklahoma Department of Rehabilitation Services for establishment of vending facilities in the Tulsa County Courthouse and vending machines at the David L. Moss Criminal Justice Center, CMF #20202672, to add snack and drink vending machines in Room 108 of the Tulsa County Headquarters Building at 218 W. 6th Street, Tulsa, OK 74119 as well as extend the term of the original agreement through 6/30/2022 (Clerk's Misc. File No. 20212204)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Change Orders - (Board of County Commissioners) - to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF# 20210107, approved on 1/19/2021:
 1. #6 - for additional wall framing and framing modifications associated with revised restrooms and rated walls in the Court Services and Public Defender areas. The contract sum will be increased in the amount of \$1,041.06 for a revised total contract sum of \$280,277.56 (Clerk's Misc. File No. 20212205)
 2. #7 - for additional wall framing and framing modifications associated with revised restrooms and rated walls in the Jury Room area. The contract sum will be increased in the amount of \$11,472.21 for a revised total contract sum of \$291,749.77 (Clerk's Misc. File No. 20212206)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/11/2021 (Clerk's Misc. File No. 20212207)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Appointments
 1. Commissioner Keith - Keri Fothergill to the Levee District 12 Advisory Board replacing John Fothergill, effective 10/31/2021 for a three-year term with term to expire 10/31/2025 (Clerk's Misc. File No. 20212208)
 2. Commissioner Peters - Kelly Dunkerley to the Tulsa County Board of Adjustment replacing Don Crall, Jr., for a three-year term with term to expire 9/15/2024 (Clerk's Misc. File No. 20212209)

Motion made by Ron Peters, seconded by Karen Keith, to approve the appointments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Reappointments - (Commissioner Keith) - to the Levee District 12 Advisory Board for a three-year term with term to expire 10/31/2025:
 - 1. E. Bruce Ford (Clerk's Misc. File No. 20212210)
 - 2. Mike Luttrell (Clerk's Misc. File No. 20212211)
 - 3. Montie Box (Clerk's Misc. File No. 20212212)
 - 4. Rick Tallent (Clerk's Misc. File No. 20212213)
 - 5. Wayne Hamilton (Clerk's Misc. File No. 20212214)

Motion made by Karen Keith, seconded by Ron Peters, to approve the reappointments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Sheriff) - U.S. Department of Justice - FY 2022 Asset Forfeiture Sharing Agreement HIDTA Task Force Group (Tulsa) (Clerk's Misc. File No. 20212215)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Requests for Approval
 - 1. Board of County Commissioners:
 - a. TCP-107-B, Paid Personal Leave for Full-Time Regular Employees Policy - Establishing policies for paid personal leave available to full-time regular employees of Tulsa County (Clerk's Misc. File No. 20212216)
 - b. TCP-107-C - Paid Vacation Leave for Full-Time Regular Employees Policy - Establishing policies for vacation leave available to full-time regular employees of Tulsa County (Clerk's Misc. File No. 20212217)
 - 2. County Clerk Budget Office - Authorization for Payment and Certificate of Authority for Bond Funded Project to DCI Communications in the amount of \$1,966.50 (Clerk's Misc. File No. 20212218)
 - 3. Engineers - for acceptance of right of way easements from:
 - a. Brenda M. Parrish (LS-21398) (Clerk's Misc. File No. 20212219)
 - b. Inheritance Land Trust, LLC (LS-21391) (Clerk's Misc. File No. 20212220)
 - c. Joe H. Sagi and Shannon L. Sagi (LS-21398) (Clerk's Misc. File No. 20212221)
 - 4. Sheriff:
 - a. Reserve Deputy David Jobe, to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554. Retirement effective 9/30/2021 (Clerk's Misc. File No. 20212222)
 - b. Sergeant William C. Pierce, to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554. Retirement effective 10/1/2021 (Clerk's Misc. File No. 20212223)
 - c. U.S. Department of Justice Grant Certification regarding lobbying; debarment, suspension and other responsibility matters; and drug-free workplace requirements (Clerk's Misc. File No. 20212224)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Resolutions

1. Board of County Commissioners - Authorizing application for Rural Economic Action Plan (REAP) Grant from the Indian Nations Council of Governments (INCOG) (Clerk's Misc. File No. 20212225)
2. Engineers:
 - a. Authorizing the filing of Magnolia Ridge Phase II plat, as required under Title 19 O.S., § 288.1 (Clerk's Misc. File No. 20212226)
 - b. Concerning Bridge Inspection Responsibility by Local Government for Compliance with National Bridge Inspection Standards - Designating Garver as Tulsa County's Bridge Inspection Consultant from 4/1/2022 to 3/31/2024 (Clerk's Misc. File No. 20212227)
3. Sheriff:
 - a. to designate Christina Morrison as Requesting Officer replacing Tyler Furnas (Clerk's Misc. File No. 20212228)
 - b. to designate Crystal Ford as Receiving Officer (Clerk's Misc. File No. 20212229)
 - c. to designate Joseph Britt as Receiving Officer (Clerk's Misc. File No. 20212230)
 - d. to designate Natalie Scott as Receiving Officer (Clerk's Misc. File No. 20212231)
 - e. to remove Sandy Parsons as Receiving Officer effective 9/30/2021 (Clerk's Misc. File No. 20212232)
 - f. to designate Tamara Stanley as Requisitioning Officer replacing Jo Taylor (Clerk's Misc. File No. 20212233)
4. Treasurer - to designate Angela Maner as Receiving Officer replacing Rachael Johnson (Clerk's Misc. File No. 20212234)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Agreements

1. Board of County Commissioners - U.S. Department of Housing and Urban Development - for the HOME-ARP program funded through the American Rescue Plan Act in the amount of \$4,049,107 (Clerk's Misc. File No. 20212235)
2. County Clerk - Total Source for Hearing-Loss and Access dba TSHA, Inc. - for utilization of TSHA's sign language interpretation services on an as-needed and as-requested basis (Clerk's Misc. File No. 20212236)
3. Engineers:
 - a. City of Sand Springs - for asphalt overlay on street surfaces within the City of Sand Springs for Fall 2022 utilizing the City's 2022 Street Improvement Funds (Clerk's Misc. File No. 20212237)
 - b. Purple Wave, Inc. - for auctioneer services extending through 6/30/2022. Purple Wave, Inc. hosts an online auction platform in which the Tulsa County Engineering Department and Highway Districts may utilize to sell surplus

County property identified during the agreement term pursuant to 19 O.S. 421 et seq. for a fee of \$100 per lot (Clerk's Misc. File No. 20212238)

4. Parks:

- a. Robert Spears - for Tulsa Country Western Dance Association dance lessons at the Bixby Recreation Center from 6:00 p.m. to 8:00 p.m. on Mondays from 10/1/2021 through 6/7/2022; enrollment fees charged by the instructor are \$10 with 20% of the enrollment fees paid to the County (Clerk's Misc. File No. 20212239)
- b. Rosary Run Corporation - for use of the Gardens and trail at LaFortune Park for the Rosary Rally and 5k Run on 10/23/2021 from 8:00 a.m. to 11:30 a.m.; fee paid to the County of \$225 (Clerk's Misc. File No. 20212240)
- c. Tulsa Schutzhund Club - for IGP Sport dog training at the Chandler Park Baseball Field on Wednesdays at 6:30 p.m. and Saturdays at 9:30 a.m. from 9/19/2021 through 12/1/2021; enrollment fees charged by the instructor are \$60 with 20% of the enrollment fees paid to the County (Clerk's Misc. File No. 20212241)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

5. Sheriff:

- a. Axon Enterprises, Inc. - for licensing and storage on Axon's Evidence.com cloud-based evidence management system at a pro-rated year one cost of \$600 and annual cost of \$720 if renewed for subsequent annual terms (Clerk's Misc. File No. 20212242)
- b. CoxCom, LLC - for internet service at the David L. Moss Criminal Justice Center located at 300 N. Denver, Tulsa, OK 74103; cost of \$78.99/mo. (Clerk's Misc. File No. 20212243)
- c. CoxCom, LLC - for Cox Business digital TV service at the David L. Moss Criminal Justice Center located at 300 N. Denver, Tulsa, OK 74103; cost of \$259.76/mo. (Clerk's Misc. File No. 20212244)
- d. CoxCom, LLC - for internet service at the TCSO Faulkner building located at 303 W. 1st Street, Tulsa, OK 74103; cost of \$78.99/mo. (Clerk's Misc. File No. 20212245)
- e. CoxCom, LLC - for internet service at TCSO office; cost of \$68.99/mo. (Clerk's Misc. File No. 20212246)
- f. Idemia Identity & Security USA LLC.- for maintenance and support of LiveScan Ruggedized scanner and Lexmark Printer used for biometric data capture and processing from 8/15/2021 through 8/14/2022; cost of \$2,315 (Clerk's Misc. File No. 20212247)
- g. U.S. Department of Justice, Drug Enforcement Administration (DEA) - for 2022 HIDTA State and Local Task Force Agreement (Clerk's Misc. File No. 20212248)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Agreement to Accept and File - (Sheriff) - City of Tulsa - for detention services (Clerk's Misc. File No. 20212249)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the agreement. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Inventory Resolutions - Sheriff:

1. Junked - X26 Taser (Clerk's Misc. File No. 20212250)
2. Retired to David Jobe - Glock 17 (Clerk's Misc. File No. 20212251)
3. Retired to William C. Pierce - Body armor and Glock 17 (Clerk's Misc. File No. 20212252)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Sole Sources - CC Health Department:

1. Evoqua Water Technologies - for service and maintenance for the organic filter, deionizers and carbon tanks (Clerk's Misc. File No. 20212253)
2. Sonova USA, Inc. - for the Phonak Roger products, Phonak hearing systems and Roger Soundfield equipment used by hearing impaired children in various educational settings, and the only authorized entity for service and Phonak replacement parts (Clerk's Misc. File No. 20212254)
3. Thermo Electron North America, LLC - for software, upgrades, service and parts for their Atomic Absorption Photometer Instrument (Clerk's Misc. File No. 20212255)
4. Third Week Books - the proprietary publisher of Rock-a-Bye Baby Reader, Despartar a La Lectura and derivative products - titles used by the WIC/Little by Little Program (Clerk's Misc. File No. 20212256)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Utility Permits - (Engineers) - Oklahoma Natural Gas Company:

1. to cross S. 73rd W. Ave. (Clerk's Misc. File No. 20212257)
2. to cross S. 209th W. Ave. (Clerk's Misc. File No. 20212258)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Travel/Training - Board of County Commissioners:

1. Keri Fothergill for periodic travel as needed from 9/22/2021 through 6/30/2022. Expenses may include, in addition to travel, expenses for training, conferences and meetings, including registration, lodging, per diem, airfare, and mileage required for County business; total not to exceed \$3,000 (Clerk's Misc. File No. 20212259)
2. Keri Fothergill to the Tulsa Regional Chamber of Commerce Northwest Arkansas Intercity visit from 10/11-13/2021 in Bentonville, AR; cost of \$2,008 (Clerk's Misc. File No. 20212260)
3. Mike Craddock for periodic travel as needed from 9/22/2021 through 6/30/2022. Expenses may include, in addition to travel, expenses for training, conferences and meetings, including registration, lodging, per diem, airfare, and mileage required for County business; total not to exceed \$3,000 (Clerk's Misc. File No. 20212261)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Juvenile Bureau Travel/Training to Accept & File (Clerk's Misc. File No. 20212262)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. CC Health Department Travel/Training to Accept & File (Clerk's Misc. File No. 20212263)
Motion made by Karen Keith, seconded by Ron Peters, to accept and file the travel/ training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Claims to be Disallowed (payments cancelled as of 9/27-10/1/2021)
There were no claims to be disallowed.

P. Claims (payments for bills to be paid by 9/20-24/2021)
Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/27-10/1/2021
Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

R. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20212264)

2. Vision Tulsa County (Clerk's Misc. File No. 20212265)

Motion made by Ron Peters, seconded by Karen Keith, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

S. COVID-19 Virus Discussion and Update

There was no update.

T. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Aid, Relief, and Economic Security (CARES) Act”, the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20212266)

Motion made by Ron Peters, seconded by Karen Keith, to approve the ARPA funding request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Ron Peters, seconded by Karen Keith, to approve the CARES funding requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk