

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on September 9, 2022 at 9:23 a.m.)

MINUTES  
Monday, September 12, 2022

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Stan Sallee and Commissioner Karen Keith. Others present: Christa Stinnett, representing County Clerk Michael Willis.

Karen Keith, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, Tulsa City-County Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of September 6, 2022

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Monthly Revolving Fee for 8/2022 (Clerk's Misc. File No. 20221724)
2. County Clerk - Monthly for 8/2022 (Clerk's Misc. File No. 20221725)
3. Court Clerk:
  - a. Monthly for 8/2022 (Clerk's Misc. File No. 20221726)
  - b. Monthly Management and Preservation for 8/2022 (Clerk's Misc. File No. 20221727)

B. County Department - (Election Board) - Monthly for 8/2022 (Clerk's Misc. File No. 20221728)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

1. TC Departments - Paperstock for Printing

- a. Midland Paper Company (Clerk's Misc. File No. 20221729)
- b. Quill, LLC (Clerk's Misc. File No. 20221730)
- c. Timber Creek Paper, Inc., (Clerk's Misc. File No. 20221731)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 9/19/2022. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

- 1. TC Departments - Trash Service to American Waste Control, the lowest and best bid received. This award is for one year beginning 9/22/2022 (Clerk's Misc. File No. 20221732)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the recommendation. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Amendments

- 1. Sheriff:
  - a. #1 for the Tulsa County Sheriff's Office Administration Campus Build-out agreement with Thompson Construction, CMF #20221069, for Gross Maximum Price of \$7,504,788 (Clerk's Misc. File No. 20221733)
  - b. #1 to the bid award for Uniforms and Accessories, to Baysingers Police Supply, Galls, LLC and Oklahoma Police Supply, CMF# 20212546, to add brown Tact Squad 9001 Classic Duty Jacket. The Sheriff's Office requested quotes from the three awarded vendors and Galls, LLC quoted the lowest price (Clerk's Misc. File No. 20221734)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- D. Resolution - (Board of County Commissioners) - Declaring a Tulsa County Burn Ban, for a period not to exceed seven days. If extreme fire danger conditions persist, subsequent resolutions may be considered for passage, previously approved on 8/15, 8/22, 8/29/2022 and 9/6/2022, CMF #20221588, #20221628 and #20221661, and #20221696 (Clerk's Misc. File No. 20221735)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

## VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 9/19/2022 (Clerk's Misc. File No. 20221723)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- B. Notice to Proceed - Sheriff's Office Administration Campus Build-out, CMF #20221069, to proceed with the scope of work as defined in the amendment approved above (Clerk's Misc. File No. 20221736)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the notice to proceed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

C. Requests for Approval

- 1. Board of County Commissioners:
  - a. of the 2023 Tulsa County Holiday Schedule (Clerk's Misc. File No. 20221737)

- b. of Grant Match Commitment Letter of \$1,000,000 to U.S. Department of Transportation, for Regional Local and Rural Road Safety Plan, to upgrade striping, add visible crosswalks, add signage with solar mounted LED Stop signs, install guard rails and install advance warning signs as identified by the Action Plan, replacing CMF #20221703 (Clerk's Misc. File No. 20221738)
- c. of TCP 035 - Use of Tulsa County's Logo (Clerk's Misc. File No. 20221739)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 2. Engineers - AEP/PSO for electric pole relocation and installation on 51st Street from 161st to 177th East Avenue (Clerk's Misc. File No. 20221740)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 3. Highways - of Funding from the Oklahoma Cooperative Circuit Engineering District Board (OCCEDB) Solid Waste Program:

- a. District #2:
  - 1) For funding of \$4,200 for fiscal year 2023 to be used for illegal dump clean up on county road right-of-ways and trash roll off charges (Clerk's Misc. File No. 20221741)
  - 2) For funding for the purchase of new chainsaws/pole saws to assist in debris clean-up on road right-of-ways in an amount not to exceed \$1,500 (Clerk's Misc. File No. 20221742)
- b. District #3 - For funding of \$4,200 for fiscal year 2023 to be used for illegal dump clean up on county road right-of-ways and trash roll off charges (Clerk's Misc. File No. 20221743)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the funding. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 4. Public Defender - Conference Technologies, Inc., for installation and support of an audio visual communication system in conference room 300, located at 500 S. Denver Ave, Tulsa, OK 74103; cost of \$11,996.64 (Clerk's Misc. File No. 20221744)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- 5. Social Services - to accept donation from Ziegler Art and Frame of \$150 in gift cards to be used as prizes for United Way fundraiser (Clerk's Misc. File No. 20221745)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the donation. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

#### D. Resolutions

- 1. Board of County Commissioners:
  - a. 2023 Board of County Commissioners Meeting Schedule (Clerk's Misc. File No. 20221746)
  - b. 2023 BOCC Management Conference Schedule (Clerk's Misc. File No. 20221747)
- 2. Social Services - to remove Angela Patton as Requisitioning Officer (Clerk's Misc. File No. 20221748)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions

1. County Clerk - junked; scanner (Clerk's Misc. File No. 20221749)
2. Human Resources - transfer to Parks; desk (Clerk's Misc. File No. 20221750)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

F. Travel/Training

1. Court Services - for Lead Case Manager Robin Fowler, Pretrial Case Manager Eldon Heble and Pretrial Case Manager Robi Gayman to attend the Oklahoma State Justice and Recovery Conference in Norman, OK, from 9/27-28/2022. The conference fee for three participants will be for paid by the Tulsa County Alternative Court Programs, so there is no cost to Tulsa County Court Services (Clerk's Misc. File No. 20221751)
2. Juvenile Bureau - Hayley Garrison, Lydia Fuller and Jordan Bilby to attend the 2022 Justice and Recovery Conference presented by ODMHSAS, from 9/27-28/2022 in Norman, OK; cost of \$800 (Clerk's Misc. File No. 20221752)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the travel training requests. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

G. Claims to be Disallowed (payments cancelled as of 9/6-9/2022)

There were no claims to be disallowed.

H. Claims (payments for bills to be paid from 8/29-9/2/2022)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

I. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/6-9/2022

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

J. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20221753)  
**Sales Tax/Bond Funded Projects Recommended for Payment**

**Creditor:** Water Store Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$113.78

**Creditor:** Water Store Inc.; **Fund:** PCP02/PJ1066; **Item:** Chandler Park Project B; **Purpose:** Materials; **Amt Paid:** \$42.48

**Creditor:** Economy Lumber; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Bldg. Renovation - BOPS Basement; **Purpose:** Materials; **Amt Paid :** \$ 1877.68

**Creditor:** American Waste Control, Inc; **Fund:** HERJR/PJ1086; **Item:** Ray Jordan Bldg. Renovation - General - BOPS; **Purpose:** Construction; **Amt Paid:** \$ 1174.59

**Creditor:** Lighthouse Electric, LLC; **Fund:** HERJR/PJ1087; **Item:** Ray Jordan Bldg. Renovation - Crt. Serv./Public Def.; **Purpose:** Retainage; **Amt Paid:** \$ 10,499.26;

**Creditor:** Convergent Technologies; **Fund:** HDIS1/PJ1034; **Item:** Maintenance Facility Dist. 1; **Purpose:** Materials; **Amt Paid:** \$ 6582.49

**Creditor:** Convergent Technologies; **Fund:** HDIS3/PJ1035; **Item:** Maintenance Facility Dist. 3; **Purpose:** Materials; **Amt Paid:** \$ 4388.33

**Creditor:** Meshek & Assoc., LLC; **Fund:** HW86N/PJ1047; **Item:** 86th St. No. Memorial Dr. to Hwy 75 Improvements; **Purpose:** ROW; **Amt Paid:** \$ 1,457.50

**Creditor:** Meshek & Assoc., LLC; **Fund:** H209W/PJ1029; **Item:** 209<sup>th</sup> Bridge Replacement;  
**Purpose:** Construction; **Amt Paid :** \$ 3874.25

**Sales Tax Funded Projects Recommended for Payment**

**Creditor:** Lighthouse Electric, LLC; **Fund:** HERJR/PJ1085; **Item:** Ray Jordan Bldg. Renovations - Jury Room; **Purpose:** Retainage; **Amt Paid:** \$ 32.67

**Creditor:** Lighthouse Electric, LLC; **Fund:** HERJR/PJ1086; **Item:** Ray Jordan Bldg. Renovations - Alt. Courts; **Purpose:** Retainage; **Amt Paid:** \$1,833.85

**Creditor:** Lighthouse Electric, LLC; **Fund:** HERJR/PJ1087; **Item:** Ray Jordan Bldg. Renovations - Record Preservation Storage; **Purpose:** Retainage; **Amt Paid:** \$3,897.51

**Creditor:** Site One Landscaping; **Fund:** PLAFH/PJ1088; **Item:** The Herd @ LaFortune; **Purpose:** Materials; **Amt Paid:** \$380.39

**Creditor:** Meshek & Assoc., LLC; **Fund:** HLV13/PJ1083; **Item:** Jenks/Hagar Creek Levee & Road Improvements; **Purpose:** Design; **Amt Paid:** \$ 575

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- K. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-534 - Applicant: Nathalie Cornett Owner: Shannon Stone Jones Location: South of the Southwest corner of West 201st South and South Union Avenue. This request is to rezone 1.71 + acres from AG to CG to permit commercial uses. On Meeting Date of August 3, 2022 TMAPC voted 8-0-0 to recommend that the County Commission Approve rezoning of 1.71 + acres from AG to CG (Clerk's Misc. File No. 20221754)

Motion made by Karen Keith, seconded by Stan Sallee, to enter into public hearing at 9:46 a.m. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Jay Hoyt, representing TMAPC, presented the zoning application.

There were no members of the public who wished to speak.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to close the public hearing at 9:47 a.m. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- L. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- M. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein (Clerk's Misc. File No. 20221755)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the appropriation. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

- N. Executive Session - (District Attorney) - Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Austin Bond as Special Administrator of the Estate of Mitchell Lee*

*Godsey v. Vic Regalado, in his official capacity, Case No. 22-5065, pending before the Tenth Circuit Court of Appeals*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to reconvene the regular meeting at 9:57 a.m. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Item

There was no action taken.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Stan Sallee, Karen Keith. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Karen Keith, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk