

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on September 9, 2021 at 4:20 p.m.)

MINUTES
Monday, September 13, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:34 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of September 7, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Assessor - Monthly Revolving Fund for 8/2021 (Clerk's Misc. File No. 20212058)

B. County Clerk - Monthly for 8/2021 (Clerk's Misc. File No. 20212059)

C. Court Clerk:

1. Monthly for 8/2021 (Clerk's Misc. File No. 20212060)

2. Monthly Records Management and Preservation for 8/2021 (Clerk's Misc. File No. 20212061)

D. Election Board - Monthly for 8/2021 (Clerk's Misc. File No. 20212062)

E. Treasurer - Depository Summary of Daily Analysis for 8/2021 (Clerk's Misc. File No. 20212063)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings - (TC Departments) - Trash Can Liners

1. Ray Property Holdings, LLC dba Advanced Industrial Solutions, LLC (Clerk's Misc. File No. 20212064)

2. Mini Wing USA - Bid Rejected - Signed Affidavit dates were outside of the bid advertisement date (Clerk's Misc. File No. 20212065)
3. Our Project Experience (Clerk's Misc. File No. 20212066)
4. South Central Industries, Inc. (Clerk's Misc. File No. 20212067)
5. Home Depot, U.S.A., Inc. dba The Home Depot Pro (Clerk's Misc. File No. 20212068)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on September 20, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendums

1. Engineers:
 - a. #1 to the Notice to Bidders for the Bridge and Approaches on Harvard Avenue over Posey Creek set to open on 9/20/2021, CMF #20211882, to provide response to vendor-submitted questions (Clerk's Misc. File No. 20212069)
 - b. #1 to the Notice of Request for Qualifications for On-Call Engineering Services for Road & Bridge Construction set to open 9/20/2021, CMF #20211926, to provide response to vendor-submitted questions (Clerk's Misc. File No. 20212070)
2. Sheriff - #2 to the Notice to Bidders for the David L. Moss Criminal Justice Center Roof Replacement set to open on 10/4/2021, CMF #20211883, to provide information to vendors regarding a second opportunity to visit the project site prior to bidding (Clerk's Misc. File No. 20212071)
3. TC Departments - #1 the Notice to Bidders for Paperstock for Printing set to open on 9/20/2021, CMF #20211927, to answer vendor questions (Clerk's Misc. File No. 20212072)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Amendment #1 - (Engineers) - Supplemental and Modification Agreement to the Project Agreement with the Oklahoma Department of Transportation for the railroad crossing and signal on South 65th West Avenue in Tulsa County, Job 33960(21), CMF #246598, adjusting the not to exceed compensation under Section 2 of the contract by \$326,609.15 for a revised total contract amount of \$990,691.65. The County's responsibility increases in the amount of \$1,614.20 for a new total amount of \$54,044.25 (Clerk's Misc. File No. 20212073)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 9/20/2021 (Clerk's Misc. File No. 20212074)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Engineers - for acceptance of right of way easement from Claude Arthur Taylor, Jr. (LS-21394) (Clerk's Misc. File No. 20212075)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Sheriff - to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554:
 - a. Deputy E. Wayne Pauley, retirement effective 9/30/2021 (Clerk's Misc. File No. 20212076)
 - b. Sergeant Randy Chapman, retirement effective 10/1/2021 (Clerk's Misc. File No. 20212077)

Motion made by Karen Keith, seconded by Ron Peters, to approve the requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Resolution - (Engineers) - Authorizing the filing of Stoncreek plat, as required under Title 19 O.S., § 288.1 (Clerk's Misc. File No. 20212078)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreements

1. Juvenile Bureau - Board of County Commissioners of Murray County, Oklahoma - for contracting of detention services for juveniles at the Tulsa County Juvenile Detention Center for FY 2021-2022 (Clerk's Misc. File No. 20212079)
2. Parks:
 - a. ImageNet Consulting, LLC - for lease and service of Konica Minolta Bizhub C250I machine to be located in the LaFortune Grill at 5501 S. Yale Ave., Tulsa, OK 74135; cost of \$123.85/mo. (Clerk's Misc. File No. 20212080)
 - b. Terri Ridgeway - for Acrylic Aftertaste class at Chandler Park at 6:00 p.m. on Mondays from 9/13/2021 through 6/27/2022; enrollment fees charged by the instructor are \$40 with 20% of the enrollment fees paid to the County (Clerk's Misc. File No. 20212081)
 - c. Terri Ridgeway - for Mastering Mixed Media art class at the Bixby Community Center from 1:00 p.m. to 2:00 p.m. on Tuesdays from 9/7/2021 through 7/31/2022; Enrollment fees charged by the instructor range from \$10 to \$30 dependent on project size with 20% of the enrollment fees paid to the County (Clerk's Misc. File No. 20212082)
 - d. Tulsa Sports & Events, Inc. - for use of Haikey Creek Park Softball Fields for a softball league from 8/26/2021 through 12/31/2021; fee of \$12/hour per field and \$17/hour per field when lights are used (Clerk's Misc. File No. 20212083)
3. Procurement - Equalis Group LLC - for Master Intergovernmental Cooperative Purchasing Agreement allowing Tulsa County membership in the Equalis Group Purchasing Cooperative (Clerk's Misc. File No. 20212084)
4. Sheriff - Twenty20 Management, Inc. - to administer and represent as Program Management in the design, construction, completion and warranty of multiple new buildings (Clerk's Misc. File No. 20212085)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Request to Advertise for Qualifications - (Building Operations) - Engineering Services for the Apache Warehouse Sprinkler System (Clerk's Misc. File No. 20212086)

Motion made by Ron Peters, seconded by Karen Keith, to approve the request to advertise for qualifications. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Sole Source - (Highways) - Summit Truck Group of Tulsa - the only authorized dealer in the Tulsa area for International truck parts and service (Clerk's Misc. File No. 20212087)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Utility Permits - Engineers:

1. Oklahoma Natural Gas Company - to cross W. 41st St. S. (Clerk's Misc. File No. 20212088)
2. Washington County RWD #3:
 - a. to cross N. Lewis Ave. (Clerk's Misc. File No. 20212089)
 - b. to cross N. Yale Ave. (Clerk's Misc. File No. 20212090)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Travel/Training - (Inspections) - Teresa Tosh to 2021 Oklahoma Floodplain Managers Association Annual Conference from 9/20-22/2021 in Norman, OK (Clerk's Misc. File No. 20212091)

Motion made by Karen Keith, seconded by Ron Peters, to approve the travel/training request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. CC Health Department Documents to Accept & File

1. Agreement - Cleveland Management, LLC (formerly MTC Investments, Inc.) - for lease of retail space for WIC clinic at 8361 N. Owasso Expressway, Owasso, OK from 10/1/2021 to 9/30/2022; cost of \$950 (Clerk's Misc. File No. 20212092)
2. Travel/Training (Clerk's Misc. File No. 20212093)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Claims to be Disallowed (payments cancelled as of 9/7-10/2021)

There were no claims to be disallowed.

- K. Claims (payments for bills to be paid by 8/30-9/3/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/7-10/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20212094)
2. Vision Tulsa County (Clerk's Misc. File No. 20212095)

Motion made by Karen Keith, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- N. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the

“American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20212096)

Motion made by Karen Keith, seconded by Ron Peters, to approve the funding requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- P. Executive Session - (District Attorney) - Requested by Douglas Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above-referenced case, *Dominique Moore v. Tulsa County*, Tort Claim No. TC-2021-17, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Ron Peters, seconded by Karen Keith, to go into Executive Session. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:57 a.m.

Motion made by Karen Keith, seconded by Ron Peters, to reconvene the regular meeting at 10:17 a.m. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Item

Motion made by Ron Peters, seconded by Karen Keith, to authorize the District Attorney's office to proceed as discussed in Executive Session, to-wit: *Dominique Moore v. Tulsa County*, Tort Claim No. TC-2021-17. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20212097)

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk