

MINUTES  
Monday, September 14, 2020

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Ron Peters. Others present: County Clerk Michael Willis.

Ron Peters, Chairman, called the meeting to order at 9:30 a.m and the following business was transacted:

II. MINUTES

- A. Board of County Commissioner's Meeting of September 8, 2020
- B. Board of County Commissioners Special Meeting of September 8, 2020
- C. Board of County Commissioners Reconvened Special Meeting of September 9, 2020

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

III. REPORTS

- A. County Clerk - Monthly for 8/2020 (Clerk's Misc. File No. 20202291)
- B. Court Clerk - Monthly for 8/2020 (Clerk's Misc. File No. 20202292)
- C. Treasurer - Depository Summary of Daily Analysis for 8/2020 (Clerk's Misc. File No. 20202293)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

- A. Bid Award & Recommendation - (Building Operations) - Tulsa County Central Garage Roof Replacement - to rebid at a later date due to not receiving any bids (Clerk's Misc. File No. 20202294)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the recommendation. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- B. Addendum - (Sheriff) - #4 to Notice to Bidders for the Tulsa County Sheriff's Office Dispatch Center, set to open on the 9/21/20, to revise several conditions and specifications, answer vendor inquiries and address vendor substitution requests (Clerk's Misc. File No. 20202295)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the addendum. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Amendment #1 - (Board of County Commissioners) - to the agreement with Tulsa Economic Development Corporation for Tulsa County Reset Program, CMF #20201458, to increase by an amount not to exceed \$20,000,000 the amount of funds available to disburse pursuant to the agreement and to clarify certain obligations of the parties, deferred from 9/8/2020 BOCC meeting (Clerk's Misc. File No. 20202296)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

D. Amendments - TC Departments:

1. #2 to the bid award for Temporary Labor to multiple vendors, CMF #20190613, to renew the award with Central Staffing Solutions, Chloeta Fire, LLC, Diskriter, Inc., and Shirley's Employment Services for one year beginning 10/3/2020 with no changes to the terms of the award (Clerk's Misc. File No. 20202297)
2. #10 to the bid award for Pest Control Services to American Services, Inc., CMF #242875, to renew the award for one year beginning 10/16/2020 with no changes to pricing or terms of the award (Clerk's Misc. File No. 20202298)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Change Orders

1. Board of County Commissioners:
  - a. #1 to the agreement with Mid-Continental Restoration Company, Inc., for the Tulsa County HQ Building Exterior Envelope, CMF #20201937, to infill the structural steel penetrations at the stair tower with brick. The contract sum will be increased in the amount of \$8,100 for a new total contract sum of \$305,130 (Clerk's Misc. File No. 20202299)
  - b. #18 to the agreement with Talon Commercial Services, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 09A (Drywall), CMF #248061, to fire rate the duct work and penetrations as required for the fire damper installation. The contract sum will be increased in the amount of \$85,025 for a new total contract sum of \$2,485,378 (Clerk's Misc. File No. 20202300)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

2. Engineers - #4 to the project agreement with the Oklahoma Department of Transportation (ODOT) for intersection improvements at 86th Street North and North Sheridan, project J32203(04)CI, STP-272C(261)CI, CMF #246160, for additional required excavation and aggregate base as well as a credit for stabilized subgrade underruns. The contract time is increased by thirty-nine (39) calendar days by this change order. The contract sum will be increased in the amount of \$12,984.58 (Clerk's Misc. File No. 20202301)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

F. Memorandum of Agreement - Establishing Procedures for Zink Dam Operation by River Parks Authority, Tulsa County and the City of Tulsa, deferred from 9/8/2020 BOCC meeting - Deferred

Motion made by Stan Sallee, seconded by Karen Keith, to defer the memorandum of agreement. Upon roll call, Yes- Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

V. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 9/21/2020 (Clerk's Misc. File No. 20202302)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

B. Documents for Sale of County Property - Treasurer:

1. Parcel #29650-03-07-05965, W30 LT 31 BLK 8, NORTHRIDGE ADDN, to Vicki Michelle Whinery (Clerk's Misc. File No. 20202303)

2. Parcel #40525-02-24-09930, LT 21 BLK 7, STANDARD HGTS AMD, to Stephanie C. Oates (Clerk's Misc. File No. 20202304)
3. Parcel #45850-02-24-13250, LOT 1 BLK 2, WAREHOUSING ADDN, to Stephanie C. Oates (Clerk's Misc. File No. 20202305)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- C. Appointment - (Commissioner Peters) - Norris Scott to the Tulsa County Juvenile Justice Trust Authority effective 10/1/2020 with term to expire 9/30/2025 (Clerk's Misc. File No. 20202306)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the appointment. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- D. Grant Application - (Tulsa Area Emergency Management Agency) - Oklahoma Department of Emergency Management - for FY 2020 Emergency Management Performance Grant (EMPG-999) in the amount of \$79,000 (Clerk's Misc. File No. 20202307)

Motion made by Stan Saltee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

E. Requests for Approval

1. IT - for in-county mileage reimbursement for IT personnel that are occasionally required to use personal vehicles to assist various departments when County vehicles are unavailable for FY 2020-2021; estimated to be less than \$500 (Clerk's Misc. File No. 20202308)
2. Tulsa Area Emergency Management Agency (TAEMA) - City of Tulsa/Tulsa County Emergency Operations Plan dated 9/7/2020 (Clerk's Misc. File No. 20202309)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion carried.

- F. Tort Claim - (District Attorney) - TC-2020-24, Claimant: Sarah Durborow, for incident on 8/18/2020 in the amount of \$2,765.48 (Clerk's Misc. File No. 20202310)

Motion made by Stan Saltee, seconded by Karen Keith, to approve the recommendation of the District Attorney for the tort claim. Upon roll call, Yes - Karen Keith, Stan Saltee, Ron Peters. No - None. Abstain - None. Motion Carried.

G. Agreements

1. Administrative Services - ImageNet Consulting, LLC - for lease and service of Konica Minolta equipment model# C450i located at Early Settlement Mediation, 600 Civic Center, Suite 108, Tulsa, OK 74103; cost of \$170.20/mo. (Clerk's Misc. File No. 20202311)
2. Board of County Commissioners and Sheriff - Hall, Estill, Hardwick, Gable, Golden & Nelson, PC - for legal representation in the matter of *Randle v. City of Tulsa, et al.*, Case No. CV-2020-1179, filed in Tulsa County District Court; cost of \$225/hr. for Keith A. Wilkes and other firm partners, \$200/hr. for associate attorneys and \$100/hr. for paralegals (Clerk's Misc. File No. 20202312)
3. Building Operations - DLSS Systems, LLC - for security system and alarm monitoring at warehouse on 2300 Charles Page Blvd. Tulsa, OK 74127; cost of \$34.95/mo. (Clerk's Misc. File No. 20202313)

4. Juvenile Bureau:
  - a. Carter County - for temporary custody of juveniles for FY 2020-2021 (Clerk's Misc. File No. 20202314)
  - b. Circa, Inc. - for preventative maintenance of Eaton UPS, Eaton PDU/PDR/RPP.STS, Eaton DC, Vycon Flywheel and Non-Eaton equipment (MVS) for one year beginning 9/18/2020; cost of \$4,980 (Clerk's Misc. File No. 20202315)
5. Parks - Northlawn Cinema LLC - for pop-up movie experience event at O'Brien Park on 9/19/20 from 6:00 p.m. to 10:00 p.m. (Clerk's Misc. File No. 20202316)
6. Sheriff - Intellitech, Corporation - support and maintenance agreement for IMACSV Jail Management suite of modules (Clerk's Misc. File No. 20202317)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

- H. Requests to Advertise for Bids - (TC Departments) - Electrician Services (Clerk's Misc. File No. 20202318)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the request to advertise. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

I. Inventory Resolutions

1. Administrative Services - Junked - Ice Machine (Clerk's Misc. File No. 20202319)
2. Building Operations - Surplus - Side by Side Refrigerator (Clerk's Misc. File No. 20202320)
3. Highways - Junked - Gannon Box Blade and Long Heavy Duty Disc (Clerk's Misc. File No. 20202321)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

J. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20202322)
2. Court Services (Clerk's Misc. File No. 20202323)
3. Election Board (Clerk's Misc. File No. 20202324)
4. Human Resources (Clerk's Misc. File No. 20202325)
5. Parks (Clerk's Misc. File No. 20202326)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20202327)
2. Travel/Training (Clerk's Misc. File No. 20202328)

Motion made by Stan Sallee, seconded by Karen Keith, to accept and file the CC Health documents. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 9/8-11/2020)

1. PO #2100460, Vendor Name: State of Oklahoma, Warrant #500031897, Amount Paid \$350 (Clerk's Misc. File No. 20202329)
2. PO #2022661, Vendor Name: Warehouse Market, Inc., Warrant #500030643, Amount Paid \$9.41 (Clerk's Misc. File No. 20202330)

Motion made by Karen Keith, seconded by Stan Sallee, to cancel and disallow the purchase orders. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

M. Claims (payments for bills to be paid by 8/31-9/4/2020)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/8-11/2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

O. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

P. Discussion and Possible Action regarding COVID-19 CARES Funding

Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20202331)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the CARES funding requests and RESET loan applications. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Ron Peters. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Ron Peters, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk