

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on September 12, 2024 at 2:48 p.m.)

MINUTES
Monday, September 16, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith, Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. PROCLAMATIONS

A. Board of County Commissioners:

1. Proclaiming Wednesday, September 18, 2024, as a day of celebration in honor of the 70th Anniversary of KTUL News Channel 8 (Clerk's Misc. File No. 20241727)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the proclamation. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Proclaiming Saturday, September 21, 2024, as a day of celebration in honor of the 9th Annual Monarchs on the Mountain migration celebration from 9:00 a.m., to 1:00 p.m., at Chandler Park (Clerk's Misc. File No. 20241728)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the proclamation. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. MINUTES

A. Board of County Commissioner's Meeting of September 9, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials:

1. Assessor - Revolving Fee for 8/2024 (Clerk's Misc. File No. 20241729)
2. County Clerk - Monthly for 2024 (Clerk's Misc. File No. 20241730)
3. Court Clerk:
 - a. Monthly for 8/2024 (Clerk's Misc. File No. 20241731)
 - b. Management and Preservation Monthly for 8/2024 (Clerk's Misc. File No. 20241732)

B. County Department - (Election Board) - Monthly for 8/2024 (Clerk's Misc. File No. 20241733)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations - (Administrative Services) - Print Cartridges - deferred

Motion made by Karen Keith, seconded by Kelly Dunkerley, to defer the bid award and recommendations.

Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

B. Addendums

1. Social Services - #1 to the Request to Advertise for Social Services Building Foundation Repair, set to open 9/23/2024, to provide answers to vendor questions (Clerk's Misc. File No. 20241734)

2. TC Departments - #1 to the Request to Advertise for Temporary to Hire Staffing, to answer vendor submitted questions (Clerk's Misc. File No. 20241735)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the addendums. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

C. Amendment - (Engineers) - #2 to the bid award for On-Call Engineering Services for Road & Bridge Construction from CEC Corporation, Garver LLC., Guy Engineering, Hudson Prince Engineering & Inspection, PLLC, Keithline Engineering Group, PLLC, Kimley-Horn and Associates, Inc, Marquardt Engineering, PLLC, Meshek & Associates, LLC, Professional Engineering Consultants, PA, and Walter P Moore, CMF #20231672, for one year beginning October 4, 2024, with no changes to the terms of the bid (Clerk's Misc. File No. 20241736)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Resolution on Disposition of Funds/Cash Fund Estimate of Needs for 8/15/2024-9/11/2024 (Clerk's Misc. File No. 20241737)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners:

- a. of letter to James Fullingim, State Fire Marshal, to revoke Berryhill Fire Protection District's AHJ Jurisdiction (Clerk's Misc. File No. 20241738)
- b. of copy of letter to James Fullingim, State Fire Marshal, to Gentner Drummond, Attorney General, to Revoke Berryhill Fire Protection District's AHJ Jurisdiction (Clerk's Misc. File No. 20241739)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

2. County Clerk - Budget Division - TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment:

- a. Creditor: Southern Sheet Metal Works Inc.; Fund: 505; Item: Invoice no. 043613; Purpose: Replacement of broken panels; Amount Paid: \$2,079.00 (Clerk's Misc. File No. 20241740)

- b. Creditor: DH Pace; Fund: 505; Item: Invoice no. ACR/270-16947; Purpose: replace 3 frames and rehang existing doors; Amount Paid: \$9,147.00
Creditor: DH Pace; Fund: 505; Item: Invoice no. ACR270-16884; Purpose: replace 1 frame and rehang existing doors; Amount Paid: \$2,720.00 (Clerk's Misc. File No. 20241741)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Engineers:

- a. Coal Creek Landing HOA, to extend offer of compensation in the amount of \$750 for Tulsa County; Parcel: 14 to relocate landscaping lights plus damages affected by project #33567(04) (Clerk's Misc. File No. 20241742)
- b. John A. Vanaman and Sheila F. Vanaman, to accept a counteroffer of compensation in the amount of \$15,437, for Tulsa County; Parcel: 17 to acquire a permanent right of way plus damages affected by the project at 86th Street North US Highway 75 to Memorial, original offer letter approved on 8/5/2024, CMF #20241473 (Clerk's Misc. File No. 20241743)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 4. Human Resources, to accept donations for the 2024 Tulsa County Wellness Fair, from AJ Gallagher, Allstate, BRI, CareAtc, Community Care of Oklahoma, CAS, Delta Dental, Total Wellness, VSP & YMCA, in the amount of \$2,350 (Clerk's Misc. File No. 20241744)
- 5. Parks, to accept donation of 23 trees from the William K. Warren Foundation, in the amount of \$11,807 (Clerk's Misc. File No. 20241745)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the requests for approval. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Agreements

- 1. Assessor - Total Assessment Solutions Corp. (TASC), for the review of business personal property renditions from ScissorTail Energy, LLC, for the 2023 and 2024 tax years for the following accounts: 50-40-03878, 50-40-03880, 50-40-03884, 50-40-03885, in the amount of \$500 (Clerk's Misc. File No. 20241746)
- 2. Board of County Commissioners:
 - a. Tulsa Regional Chamber dba Tulsa Regional Tourism, ARPA Second Supplemental Beneficiary, approved recommendation for additional funding in the amount of \$25,000, CMF #20241629, bringing the total not-to-exceed amount to \$953,000 (Clerk's Misc. File No. 20241747)
 - b. Ashley Owens, for TAEMA Voluntary Flood Acquisition Program - VBP #952 in the amount of \$118,250, for Lot Three (3), Block One (1), Meadow Valley, an Addition to the City of Sand Springs, Tulsa County, State of Oklahoma, according to the recorded Plat No. 3255., Tax ID: 61965-91-15- 08820 (Clerk's Misc. File No. 20241748)

- c. Barbara Jackson, for TAEMA Voluntary Flood Acquisition Program - VBP #1048 in the amount of \$150,000, for a tract of land described as being a part of the Southwest Quarter of the Southeast Quarter (SW SE) of Section Fifteen (15), Township Nineteen (19) North, Range Eleven (11) East, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof, Tax ID: 99115-91-15-14790 (Clerk's Misc. File No. 20241749)
 - d. Charles and Winona Fleming, for TAEMA Voluntary Flood Buyout, #978, in the amount of \$135,000 for a tract of land described as Commencing at a point of 809.0 feet North of the Southwest Corner of the Northwest Quarter of the Southwest Quarter (NW/4 SW/4) of Section Nine (9), Township Nineteen (19) North, Range Eleven (11) East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof (Clerk's Misc. File No. 20241750)
 - e. Indian Nations Council of Governments (INCOG), to administer and manage the Community Development Block Grant Urban County with the Department of Housing and Urban Development, in the amount not to exceed \$230,590 (Clerk's Misc. File No. 20241751)
 - f. Indian Nations Council of Governments (INCOG), for HOME Consortium program for a monetary payment of \$104,942, for services through 6/30/2025 (Clerk's Misc. File No. 20241752)
 - g. U.S. Department of Housing and Urban Development, for the Community Development Block Grant Urban County Program for FY 2024, in the amount of \$1,492,079 (Clerk's Misc. File No. 20241753)
 - h. U.S. Department of Housing and Urban Development, for the HOME Investment Partnership program for FY 2024, in the amount of \$1,049,423.12 (Clerk's Misc. File No. 20241754)
3. County Clerk - Kofile, Inc., for Critical Records Management for the imaging, processing, clean up, and enhancement of Historical Records in the amount of \$109,562.78, on 7/1/2024 ARPA approved \$100,000, CMF #20241309 (Clerk's Misc. File No. 20241755)
4. Engineers:
- a. City of Broken Arrow, for the patch and overlay of 51st Street S. from 161st E. Ave., to 177th E. Ave., whereas the County will pay for the materials and patch the road at their expense and the City will do the overlay and materials at their expense (Clerk's Misc. File No. 20241756)
 - b. City of Owasso, for the County to allow the City to install a sanitary sewer force main within the existing right-of-way and under the existing roadway of N. 117th E. Avenue from E. 69th Street North to E. 71st Street North. The City will rebuild the impacted roadway at their expense and to County Standard. (Clerk's Misc. File No. 20241757)
5. Parks:
- a. A New Leaf, to provide concessions at all Tulsa County Parks for one year beginning 9/9/2024 (Clerk's Misc. File No. 20241758)
 - b. ACME Building Brands, Inc., for Annual Company Family picnic at O'Brien Park Pavillion on 9/28/2024 from 9:00 a.m. to 8:00 p.m., at a fee of \$150 (Clerk's Misc. File No. 20241759)

- c. Dipped in Diamonds, LLC, for use of LaFortune Park on 9/21/2024 from 9:00 a.m. to 1:00 p.m., at a fee of \$35 (Clerk's Misc. File No. 20241760)
- d. Duck Creek Farms, for use of all Tulsa County parks to provide concessions for one year beginning 9/9/2024 (Clerk's Misc. File No. 20241761)
- e. Prairie Wind Nursery, to provide concessions at all Tulsa County Parks for one year beginning 9/9/2024 (Clerk's Misc. File No. 20241762)
- f. Tulsa Public Schools, for Cross Country Races at O'Brien Park Field #4, Golf Course on 9/19/2024 from 10:00 a.m. to 7:00 p.m., at a fee of \$200 (Clerk's Misc. File No. 20241763)
- g. University of Tulsa, for ITA Tournament at the Case Tennis Center from 9/20/2024 through 9/27/2024 from 8:00 a.m. to 8:00 p.m. (Clerk's Misc. File No. 20241764)
- h. Young Life, Et Al, for Pickleball Games at Haikey Creek Pickleball Courts 1-6 on 9/23/2024 from 6:30 p.m. to 8:30 p.m., at a fee of \$50 (Clerk's Misc. File No. 20241765)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Requests to Advertise for Qualifications - (Building Operations) - Tulsa County Courthouse Elevator Assessment & Repair (Clerk's Misc. File No. 20241766)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the request to advertise. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Inventory Resolution - (Highways) - Asset Disposal: sold - large heavy machinery, pickup trucks and Jeeps, automobiles and trailers, sign making equipment, lawn and garden equipment, small tools, miscellaneous maintenance equipment, power loaders, mixers, guns, paving equipment, motor patrols, tractor wheel (Clerk's Misc. File No. 20241767)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Utility Permits - Engineers:

- 1. AT&T - to cross and parallel E. 76th St. N. approximately 0.05 mi W. of the E. 76th St. N. and Mingo Rd. junction (Clerk's Misc. File No. 20241768)
- 2. Cox Communications - for the cross and parallel of S. 209th W. Ave., approximately 0.16 mi S. of the 209th W. Ave., and W. 51st St. S. junction (Clerk's Misc. File No. 20241769)
- 3. ONE Gas, Inc. - for the crossing of E. 179th Pl. S. approximately 2.84 mi S. and 2.03 mi W. of the US 64 and SH 67 junction (Clerk's Misc. File No. 20241770)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- G. Travel/Training

- 1. IT:
 - a. Alan Vanderburg, to take the PMP (Project Management Professional) exam prep course to be held in the office of The Persimmon Group in Tulsa on 10/3-4/2024 and 10/7-9/2024, in the amount of \$1705.50 (Clerk's Misc. File No. 20241771)

- b. for Team members to attend the Tanium training conference in Orlando, FL on 11/18-21/2024, registration fees were waived and the estimated expenses will be \$2,000 per person and to include Kimberly Hamilton (Clerk's Misc. File No. 20241772)
2. Parks - Matt Hancock, Karsten Villaneuva, Ashley Eddy, Hunter Hyde, Melanie Skelly, Patrick Hayes, Martha Highland, Orrick Watkins, Misti Matthews, Nizar Al-arahshun and Braden Crow to attend the annual Oklahoma Recreation & Parks Society (ORPS) Conference in Norman, OK, in the amount of \$6,800 (Clerk's Misc. File No. 20241773)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the travel training. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Claims

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Payroll claims - Bi-weekly for 8/10/2024 - 8/23/2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20241774)
Creditor: Program Management; Trust # 244097-59; Item: 10,539-V2025 Program Management; Purpose: Program Administration; Amount Paid: \$26,699.80
Creditor: Home Depot Credit Services; Trust # 094026-J7; Item: 10,538-PJ1384 Renovation LaFortune Park Trail; Purpose: Inv#1441885 South Entry Lighting; Amount Paid: \$181.25
Creditor: Elliott Electric Supply; Trust # 094026-J7; Item: 10,540-PJ1384 Renovation LaFortune Park Trail; Purpose: Inv#134-88968-01 So. Entry Lights; Amount Paid: \$669.75
Creditor: United Rentals; Trust # 094026-J7; Item: 10,541-PJ1384 Renovation LaFortune Parks Trail; Purpose: Inv# 238484978-001 So Entry Lights; Amount Paid: \$87.59
Total: \$27,638.39
2. Vision Tulsa County (Clerk's Misc. File No. 20241775)
SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT
Creditor: Robert E Parker Family Revocable Trust; Fund#: H121E/PJ1024; Item: 121st St. Improvements US HWY 75 to Elwood; Purpose: ROWs; Amount Paid: \$77,200.00
Creditor: Joseph Anthony Wamego Medicaid Qualifying Trust; Fund#: H121E/PJ1024; Item: 121st St. Improvements US HWY 75 to Elwood; Purpose: ROWs; Amount Paid: \$3,325.00
Creditor: Gregory D. Morrisett; Fund#: H121E/PJ1024; Item: 121st St. Improvements US HWY 75 to Elwood; Purpose: ROWs; Amount Paid: \$46,550.00
Creditor: Guy Engineering; Fund#: H193E/PJ1028; Item: 31st, 41st, 51st

Roundabouts on 193rd (County Line); Purpose: Design; Amount Paid: \$7,075.34
Creditor: Meshek & Assoc., LLC; Fund#: HW86N/PJ1047; Item: 86TH St. N.
Improvements Memorial to HWY 75; Purpose: ROW; Amount Paid: \$3,561.25

SALES TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT

Creditor: Meshek & Assoc., LLC; Fund HLV13/PJ1083; Item: Jenks/Hager Creek
Levee & Road Improvements; Purpose: Design; Amount Paid \$4,004.70
Creditor: Program Management Group, LLC; Fund#: ADMIN/PJ1001; Item: Vision
Tulsa County Administration; Purpose: Administration; Amount Paid: \$8,835.00
Creditor: Elliott Electric Supply; Fund PLAFH/PJ1088; Item: The Herd @
LaFortune; Purpose: Materials; Amt Paid: \$818.57
Creditor: Home Depot; Fund PLAFH/PJ1088; Item: The Herd @ LaFortune;
Purpose: Materials; Amt Paid: \$220.65

USE TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT

NONE

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- L. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
There was no ARPA request.

- M. Juvenile Detention Home Update (Clerk's Misc. File No. 20241776)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to accept and file the Juvenile Detention Update. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report. Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk