

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on September 16, 2021 at 4:23 p.m.)

MINUTES
Monday, September 20, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:34 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioners Meeting of September 13, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

A. Bid/Qualification Openings

1. Engineers - Bridge and Approaches Harvard Avenue over Posey Creek
 - a. Becco Contractors, Inc. - Bid Rejected - Affidavit for Filing Competitive Bid not properly executed (Clerk's Misc. File No. 20212098)
 - b. Crossland Heavy Contractors, Inc. (Clerk's Misc. File No. 20212099)
 - c. Grade Line Construction, LLC (Clerk's Misc. File No. 20212100)
 - d. Timber Wolf Excavating, LLC - Bid Rejected - Bid Form & Affidavit for Filing with Competitive Bid not properly notarized (Clerk's Misc. File No. 20212101)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to Engineering and Procurement for analysis, review and recommendation on September 27, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - On-Call Engineering Services for Road & Bridge Construction
 - a. BKL, Inc. (Clerk's Misc. File No. 20212102)
 - b. CEC Corporation (Clerk's Misc. File No. 20212103)
 - c. EST, Inc. - Qualification Rejected - Affidavit for Filing with Competitive Bid not properly executed (Clerk's Misc. File No. 20212104)
 - d. Guy Engineering Services, Inc. (Clerk's Misc. File No. 20212105)
 - e. Hudson Prince Engineering & Inspection, PLLC (Clerk's Misc. File No. 20212106)
 - f. McClelland Consulting Engineers, Inc. (Clerk's Misc. File No. 20212107)
 - g. Meshek & Associates, LLC (Clerk's Misc. File No. 20212108)
 - h. Native Strategies, LLC (Clerk's Misc. File No. 20212109)
 - i. Neo Design, LLC (Clerk's Misc. File No. 20212110)

- j. Professional Engineering Consultants, PA (Clerk's Misc. File No. 20212111)
- k. The Schemmer Associates, Inc. (Clerk's Misc. File No. 20212112)
- l. Wallace Design Collective, PC (Clerk's Misc. File No. 20212113)

Motion made by Ron Peters, seconded by Karen Keith, to refer the bids to Engineering and Procurement for analysis, review and recommendation on September 27, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 3. TC Departments - Paperstock for Printing
 - a. Midland Paper Company (Clerk's Misc. File No. 20212114)
 - b. Quill, LLC (Clerk's Misc. File No. 20212115)
 - c. Timber Creek Paper, Inc. (Clerk's Misc. File No. 20212116)

Motion made by Karen Keith, seconded by Ron Peters, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on September 27, 2021. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Bid Award & Recommendation - (TC Departments) - Trash Can Liners - to Home Depot U.S.A., Inc. dba The Home Depot Pro, the lowest and best bid received. This award is from 9/20/2021 through 3/19/2022 (Clerk's Misc. File No. 20212117)

Motion made by Ron Peters, seconded by Karen Keith, to approve the bid award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Amendment #2 - (Engineers) - to the engineering services agreement with Professional Engineering Consultants, P.A. for 91st Street South from US Highway 75 to Elwood Avenue, CMF #244556, to modify the scope of services to include additional hydrologic and hydraulic analysis of the reinforced concrete box culvert, revision of the culvert design, revision of wingwall design, and revision of road profile based on the levee recertification analysis. This amendment increases the original contract amount by \$15,500 for a new total contract amount of \$349,950 (Clerk's Misc. File No. 20212118)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Change Orders

- 1. Board of County Commissioners:
 - a. #1 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF #20210107, for additional wall framing and framing modifications in the Public Defender area. The contract sum will be increased in the amount of \$4,167.90 for a revised total contract sum of \$263,057.90 (Clerk's Misc. File No. 20212119)
 - b. #2 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF #20210107, for additional wall framing and framing modifications in the Court Services area. The contract sum will be increased in the amount of \$1,852.07 for a revised total contract sum of \$264,909.97 (Clerk's Misc. File No. 20212120)
 - c. #3 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF #20210107, for additional walls at record preservation and Court Clerk areas on the second floor. The contract

sum will be increased in the amount of \$5,599.05 for a revised total contract sum of \$270,509.02 (Clerk's Misc. File No. 20212121)

- d. #4 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF# 20210107, for additional walls for new door frames as well as demolition of existing walls for new configuration in the jury waiting area. The contract sum will be increased in the amount of \$7,408.25 for a revised total contract sum of \$277,917.27 (Clerk's Misc. File No. 20212122)
 - e. #5 to the agreement with Arrow Construction Resources, LLC for the Tulsa County Ray Jordan Administration Building Renovations bid package 09-01-C (Framing, Drywall and Ceilings), CMF #20210107, for additional walls for new door frames as well as demolition of existing walls for new configuration in Alternative Courts area. The contract sum will be increased in the amount of \$1,319.23 for a revised total contract sum of \$279,236.50 (Clerk's Misc. File No. 20212123)
 - f. #20 to the agreement with Crossland Construction Company, Inc., for the construction of the Family Center for Juvenile Justice, CMF #244492, for the installation of stainless steel wall panels in twenty-one (21) of the sleeping rooms in detention pod A. The contract sum will be increased in the amount of \$151,929.69 for a revised total contract sum of \$31,640,800 (Clerk's Misc. File No. 20212124)
2. Engineers - #2 to the Project Agreement with Oklahoma Department of Transportation (ODOT) for pedestrian improvements on the Wekiwa Road Trail, project 33019(04), TAP-272E(294)CO, CMF #20200057, to establish the final quantities for each contract pay item with explanations for each. The contract sum will be decreased in the amount of \$83,523.46 (Clerk's Misc. File No. 20212125)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

IV. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 9/27/2021 (Clerk's Misc. File No. 20212126)

Motion made by Karen Keith, seconded by Ron Peters, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 8/12/2021 to 9/15/2021 (Clerk's Misc. File No. 20212127)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Board of County Commissioners - 2022 Holiday Schedule - Deferred

Motion made by Ron Peters, seconded by Karen Keith, to approve the defer the 2022 Holiday Schedule. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Building Operations - for renewal of Mechanical Journeyman Licenses for Jeff Dannels and Jeff Mann and Plumbing Contractor License for Jeff Morrow; cost of \$350 (Clerk's Misc. File No. 20212128)

3. Engineers - for proportionate purchase of 2021 Tulsa County aerial photographs from INCOG in the amount of \$12,324 (Clerk's Misc. File No. 20212129)
4. Sheriff - Deputy David Pool, to retain peace officer status and be designated as a Peace Officer, Retired, under Title 19 O.S. Sec 553 and Sec 554. Retirement effective 10/1/2021 (Clerk's Misc. File No. 20212130)

Motion made by Karen Keith, seconded by Ron Peters, to approve the requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners:
 - a. 2022 Board of County Commissioners Meeting Schedule (Clerk's Misc. File No. 20212131)
 - b. 2022 BOCC Management Conference Schedule (Clerk's Misc. File No. 20212132)
2. Social Services - to designate Stephanie Mayes as Receiving Officer replacing Estrada Walker (Clerk's Misc. File No. 20212133)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Board of County Commissioners - City of Owasso - for fiscal year 2021 Tulsa County CDBG Urban County funds in the amount of \$272,303 for Hale Acres Sanitary Sewer Line Rehabilitation Project Phase V (Clerk's Misc. File No. 20212134)
2. Engineers - StreetScan Inc. - for software licensing and support of Streetlogix software for the FY 2021-2022; annual cost of \$13,235 (Clerk's Misc. File No. 20212135)
3. Juvenile Bureau - Accurate Controls, Inc. - for the bronze plan service agreement including technical assistance and annual service for the security automation systems installed at the Family Center for Juvenile Justice located at 500 W. Archer St., Tulsa, OK; annual cost of \$14,009.60 (Clerk's Misc. File No. 20212136)
4. Parks:
 - a. Indian Nation Youth Sports - for use of the O'Brien Football Fields for the Tulsa Youth Athletic Association Bulldogs football games from 9/23/2021 through 11/30/2021; fee paid to the County of \$20 per game and \$35 per night game (Clerk's Misc. File No. 20212137)
 - b. Oklahoma Soccer Association - for use of Haikey Creek Park Soccer Fields for Blitz United soccer practice and games beginning 9/21/2021 through 10/16/2021; fee paid to the County of \$10 per hour per field (Clerk's Misc. File No. 20212138)
5. Sheriff:
 - a. Hall, Estill, Hardwick, Gable, Golden & Nelson, PC - for legal representation of the Board of County Commissioners of Tulsa County and the Tulsa County Sheriff's Office in the Matter of the Estate of Ty Rutledge, deceased, case number PB-2020-537, from 7/1/2021 through 6/30/2022 (Clerk's Misc. File No. 20212139)

- b. Hall, Estill, Hardwick, Gable, Golden & Nelson, PC - for legal representation of the Tulsa County Sheriff's Office and Sheriff Vic Regalado in the federal case of Coker v. Regalado, et al., case number 20-CV-00347-GKF-FHM, from 7/1/2021 through 6/30/2022 (Clerk's Misc. File No. 20212140)
 - c. International Association of Chiefs of Police (IACP) - for fourteen Corporal examinations; total cost of \$1,200 (Clerk's Misc. File No. 20212141)
 - d. Tulsa County Public Facilities Authority - for booth rental in the River Spirit Expo Upper Level during the 2021 Tulsa State Fair from 9/30-10/10/2021; cost of \$3,755 (Clerk's Misc. File No. 20212142)
6. Social Services - The Center for Housing Solutions, Inc. - for Homeless Management information System Participation Agreement (Clerk's Misc. File No. 20212143)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Inventory Resolutions

- 1. County Clerk - Junked - 9 Dell Optiplex Computers (Clerk's Misc. File No. 20212144)
- 2. Sheriff:
 - a. Junked - Stun equipment (Clerk's Misc. File No. 20212145)
 - b. Retired to E. Wayne Pauley - Glock 17 (Clerk's Misc. File No. 20212146)
 - c. Retired to Randy Chapman - Body armor and Glock 17 (Clerk's Misc. File No. 20212147)
- 3. Social Services - Junked - Manitowoc Ice Maker (Clerk's Misc. File No. 20212148)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Utility Permits - Engineers:

- 1. American Electric Power - to cross and parallel North Oakcliff Drive (Clerk's Misc. File No. 20212149)
- 2. Oklahoma Natural Gas Company:
 - a. to cross S. 185th E. Ave. (Clerk's Misc. File No. 20212150)
 - b. to cross S. 72nd E. Ave. (Clerk's Misc. File No. 20212151)
- 3. Washington County RWD #3 - to cross E. 186th St. N. (Clerk's Misc. File No. 20212152)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Travel/Training

- 1. Board of County Commissioners - Terry Simonson to travel periodically as needed in and out of Tulsa County from 9/15/2021-6/30/2022; total cost incurred not to exceed \$5,000 (Clerk's Misc. File No. 20212153)
- 2. Building Operations - Jeff Mann to take online mechanical continuing education course to maintain his mechanical license; cost of \$80 (Clerk's Misc. File No. 20212154)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. CC Health Department Travel/Training to Accept & File (Clerk's Misc. File No. 20212155)
Motion made by Karen Keith, seconded by Ron Peters, to accept and file the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed (payments cancelled as of 9/13-17/2021)

1. PO #2200304, #2200311, #2200334, #2203665, #2111287, #2203670, #2201479, #2201481, #2201272, #2201992, Vendor: American Services, Inc., Warrant #500046051, Amount Paid \$2,156.83 (Clerk's Misc. File No. 20212156)

Motion made by Ron Peters, seconded by Karen Keith, to cancel and disallow the purchase orders. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Claims (payments for bills to be paid by 9/7-10/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/13-17/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. CARES Act (Clerk's Misc. File No. 20212157)
2. Vision 2025 (Clerk's Misc. File No. 20212158)
3. Vision Tulsa County (Clerk's Misc. File No. 20212159)

Motion made by Karen Keith, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk