

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on September 23, 2021 at 5:00 p.m.)

MINUTES
Monday, September 27, 2021

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Ron Peters, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:35 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioners Meeting of September 20, 2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

A. Bid/Qualification Awards & Recommendations:

1. Engineers:

- a. Bridge and Approaches on Harvard Avenue over Posey Creek - to Crossland Heavy Contractors, Inc., the lowest and best bid received. This recommendation includes acceptance of all submitted unit pricing, including alternate 1 unit pricing, resulting in a construction estimate of \$2,005,505.60 (Clerk's Misc. File No. 20212160)

Motion made by Karen Keith, seconded by Ron Peters, to approve the award. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. On-Call Engineering Services for Road & Bridge Construction - Deferred

Motion made by Ron Peters, seconded by Karen Keith, to defer the award. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 2. TC Departments - Paperstock for Printing - to Midland Paper Company, the lowest and best bid received. This award is for a six-month period beginning 10/14/2021 - Deferred

Motion made by Karen Keith, seconded by Ron Peters, to defer the award. Upon roll call, Yes- Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Addendum #3 - (Sheriff) - to the Notice to Bidders for the David L. Moss Criminal Justice Center Roof Replacement set to open on 10/4/2021, CMF #20211883, to provide answers to vendor-submitted questions and clarifications to the conditions and specifications (Clerk's Misc. File No. 20212161)

Motion made by Ron Peters, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Amendments

- 1. Assessor - #6 to the bid award for Production, Printing, Imaging and Mailing of Forms and Envelopes to Automated Mail Service, CMF #239468, to renew the award for an additional one-year period beginning 11/6/2021 with no changes to the terms of the bid (Clerk's Misc. File No. 20212162)

2. Court Services - #2 to the Master Agency Agreement with Alcohol Monitoring Services, Inc., for the rental and service of alcohol and GPS monitoring equipment, CMF #20201257, for changes to initial term, fees and services (Clerk's Misc. File No. 20212163)
3. TC Departments:
 - a. #1 to the bid award for Plumbing Supplies to Heatwave Supply, Inc., CMF #20202590, to renew the award for an additional one-year period beginning 10/25/2021 with no changes to the terms of the bid (Clerk's Misc. File No. 20212164)
 - b. #3 to the bid award for Temporary to Hire Staffing was awarded to multiple vendors, CMF #20190614, to renew the award with 22nd Century Technologies, Inc., Archon Resources, Chloeta Fire, LLC, Diskriter, Inc., Inceed, LLC, Shirley's Employment Services, System One Holdings, LLC and Tulsa's Green Country Staffing for an additional one-year period beginning 10/3/2021 with no changes to the terms of the bid (Clerk's Misc. File No. 20212165)

- D. Change Order #1 - (Parks) - to the agreement with Diversified Civil Contractors, LLC for the Chandler Park Lower Level Overlook Plaza, CMF# 20211925, for additional work related to the redesign of the sidewalk on the south side of the road. The contract time is increased by ten (10) calendar days and the contract sum will be increased in the amount of \$7,118 for a revised total contract sum of \$286,118 (Clerk's Misc. File No. 20212166)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/4/2021 (Clerk's Misc. File No. 20212167)

Motion made by Ron Peters, seconded by Karen Keith, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Grant Application - (Tulsa Area Emergency Management Agency) - Oklahoma Department of Emergency Management and Homeland Security - for FY 2021 Emergency Management Performance Grant in the amount of \$79,000 (Clerk's Misc. File No. 20212168)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Building Operations - TCP 1019, Building Operations: Key Policies & Expectations - Establishing key policies and expectations for Building Operations personnel (Clerk's Misc. File No. 20212169)
2. Engineers - Circuit Engineering District #1, CIRB Projects (HB1176) 8 Year Plan (Clerk's Misc. File No. 20212170)
3. IT - Application by Board of County Commissioners of the County of Tulsa to .Gov Domain Registration for delegation of responsibility for internet domain names TulsaCountyOK.gov and TulsaCounty.ok.gov to Tulsa County (Clerk's Misc. File No. 20212171)
4. Social Services - to accept donations of food, medications and various items for 8/2021 (Clerk's Misc. File No. 20212172)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Resolution - (TCIA) - Consider and Approve a Resolution relating to the Incurring of Indebtedness by the Trustees of the Tulsa County Industrial Authority for the Benefit of Independent School District No. 3, Tulsa County, Oklahoma (Broken Arrow Public Schools); Authorizing the Sale of Revenue Obligations; Waiving Competitive Bidding with Respect Thereto and Related Matters (Clerk's Misc. File No. 20212173)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Agreements

1. Engineers - City of Collinsville - Interlocal Agreement for full depth reclamation and asphalt overlay on North 54th East Avenue in the Cooper Crossing subdivision (Clerk's Misc. File No. 20212174)
2. Human Resources - CommunityCare Senior Health Plan HMO - for 2022 renewal of Tulsa County Retirees Insurance Plan (Clerk's Misc. File No. 20212175)
3. Juvenile Bureau:
 - a. Circa, Inc. - for maintenance and support of two Eaton Uninterruptible Power Systems (serial numbers EN202UJJ02 and EN184UJJ07) located at the Tulsa County Family Center for Juvenile Justice, 500 W. Archer, Tulsa, OK 74103, for one year beginning 9/18/2021; total annual cost of \$10,140 (Clerk's Misc. File No. 20212176)
 - b. City of Tulsa - Interlocal Agreement for the operation and utilization of the Tulsa Area Community Intervention Center (CIC) located at the Tulsa County Family Center for Juvenile Justice, 500 W. Archer Street, Tulsa, OK 74103 for FY 2021-2022 (Clerk's Misc. File No. 20212177)
 - c. RP Power - for annual maintenance of the Kohler Model 2000REOZMD generator (serial number 3393GMGC0004) located at the Tulsa County Family Center for Juvenile Justice, 500 W. Archer, Tulsa, OK 74103, for one year beginning 12/1/2021; total annual cost of \$2,250 (Clerk's Misc. File No. 20212178)
4. Parks - N. American Tennis Championship - for use of Case Tennis Center at LaFortune Park for the Pan-American ITA Men's All American Championship from 10/1/2021 through 10/6/2021 from 7:00 a.m. to 9:00 p.m; fees for facility rental of \$100 per day for full outdoor complex use, \$50 per day for half outdoor complex use, and \$15 per match for indoor court use (Clerk's Misc. File No. 20212179)
5. Sheriff - Wood, Puhl and Wood, PLLC - for legal representation of Patino, Breedlove and Coachman in the case of *Boles v. Coachman et al*, Northern District of Oklahoma, Case No. 21-cv-00303-GKF-SH (Clerk's Misc. File No. 20212180)
6. Social Services - CoxCom, LLC - for internet service at the Tulsa County Social Services Pharmacy located at 2401 Charles Page Blvd, Tulsa, OK 74127, commencing upon installation through 6/30/2022; cost of \$89/month (Clerk's Misc. File No. 20212181)
7. Treasurer - ASM Global - for use of the Cox Business Convention Center facilities for the 2022 Tulsa County Treasurer's Real Estate Auction from 6/10-11/2022 for use of lockable storage and from 6/12-15/2022 for use of the Conference Hall; total cost of \$9,045 (Clerk's Misc. File No. 20212182)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Agreement Renewal - (Board of County Commissioners) - Loomis Armored US, LLC - for renewal of CMF #20202617 for FY 2021-2022 (Clerk's Misc. File No. 20212183)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Highway District 1 - Sold - Dynapac Roller (Clerk's Misc. File No. 20212184)
2. Procurement - Lost - Apple iPad Pro (Clerk's Misc. File No. 20212185)
3. Sheriff:
 - a. Retired to David Pool - Glock 17 and Body Armor (Clerk's Misc. File No. 20212186)
 - b. Retired to family of John Harris II - Glock 17 (Clerk's Misc. File No. 20212187)

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- H. Utility Permit - (Engineers) - Washington County RWD #3 - to cross N. Utica Ave. (Clerk's Misc. File No. 20212188)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Chairman. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- I. Travel/Training - (Board of County Commissioners) - Terry Simonson for periodic travel as needed in County and out of County from 9/15/2021 through 6/30/2022. Expenses may include, in addition to travel, expenses for training, conferences and meetings, including registration, lodging, per diem, airfare, and mileage required for County business; total not to exceed \$5,000. Amended from CMF #20212153 approved on 9/20/2021 (Clerk's Misc. File No. 20212189)

Motion made by Ron Peters, seconded by Karen Keith, to approve the travel/training request. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Juvenile Bureau Travel/Training to Accept & File (Clerk's Misc. File No. 20212190)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the travel/training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. CC Health Department Documents to Accept & File

1. Agreements
 - a. Economic Research Institute, Inc. - for HR management software service agreement from 8/15/2021-8/14/2022; cost of \$3,989 (Clerk's Misc. File No. 20212191)
 - b. KONE, Inc. - for wireless monitoring of elevators equipment and service agreement from 9/1/2021-8/31/2022; cost of \$2,194.86 (Clerk's Misc. File No. 20212192)
 - c. Thermo Electron North America, LLC - for Spectrometer for water lab equipment and services agreement from 10/10/2021-10/9/2022; cost of \$13,680 (Clerk's Misc. File No. 20212193)

Motion made by Ron Peters, seconded by Karen Keith, to accept and file the agreements. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Travel/Training (Clerk's Misc. File No. 20212194)

Motion made by Karen Keith, seconded by Ron Peters, to accept and file the travel/ training requests. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Claims to be Disallowed (payments cancelled as of 9/20-24/2021)

1. PO #2200717, Vendor: Gene P. Dennison, Warrant #500047261, Amount Paid #2,747.50 (Clerk's Misc. File No. 20212195)

Motion made by Ron Peters, seconded by Karen Keith, to cancel and disallow the purchase order. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Claims (payments for bills to be paid by 9/13-17/2021)

Motion made by Karen Keith, seconded by Ron Peters, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/20-24/2021

Motion made by Ron Peters, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20212196)

Motion made by Karen Keith, seconded by Ron Peters, to approve the payments. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

- Q. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the "Coronavirus Aid, Relief, and Economic Security (CARES) Act", the "Coronavirus Response and Relief Supplemental Appropriations Act of 2021", the "Emergency Rental Assistance Program", and/or the "American Rescue Plan Act of 2021" and the "Coronavirus State and Local Fiscal Recovery Fund" contained therein

There were no CARES funding requests.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Ron Peters, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Ron Peters, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk