

MINUTES  
Monday, September 28, 2020

I. CALL TO ORDER

The Board of County Commissioners BOCC met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith and Commissioner Stan Sallee. Absent: Commissioner Ron Peters. Others present: Tulsa County Clerk Michael Willis.

Stan Sallee, Chairman Pro Tem, called the meeting to order at 9:30 a.m. and the following business was transacted:

II. MINUTES

- A. Management Conference Special Meeting of July 9, 2020
- B. Board of County Commissioner's Meeting of September 21, 2020
- C. Board of County Commissioner's Special Meeting of September 23, 2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

- A. Bid Openings - (TC Departments) - Trash Can Liners
  - 1. Advanced Industrial Solutions (Clerk's Misc. File No. 20202452)
  - 2. Champion Supply Company LLC (Clerk's Misc. File No. 20202453)
  - 3. Empire Paper Company (Clerk's Misc. File No. 20202454)
  - 4. Home Depot U.S.A., Inc., dba The Home Depot Pro (Clerk's Misc. File No. 20202455)
  - 5. Staples Contract & Commercial LLC (Clerk's Misc. File No. 20202456)

Motion made by Karen Keith, seconded by Stan Sallee, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on October 5, 2020. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Bid Award & Recommendation - (Sheriff) - Tulsa County Sheriff's Office Dispatch Center - to reject all bids (Clerk's Misc. File No. 20202390)

Motion made by Karen Keith, seconded by Stan Sallee, to reject all bids. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Addendums

- 1. Engineers - #1 to the Notice to Bidders for Removal of Railroad Spur Crossing on Southwest Blvd, set to open 10/5/2020, to provide response to response to vendor submitted questions (Clerk's Misc. File No. 20202391)
- 2. Sheriff - #2 to the Notice to Bidders for David L. Moss Criminal Justice Center Roof Replacement, set to open 10/19/2020, to provide response to vendor submitted substitution requests as well as information on a second opportunity to view the project site for vendors who attended the mandatory pre-bid meeting (Clerk's Misc. File No. 20202392)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the addendums. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Amendments

1. District Attorney - #2 to the agreement with ImageNet Consulting, LLC for lease and service of Konica Minolta machines, CMF #20201328, for the increase of monthly lease payment by \$13.85 to \$1,240.73, effective the first full month following installation of a fax board to Konica Minolta C450i IDMT4 (Clerk's Misc. File No. 20202393)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Human Resources:

- a. #2 to the agreement Total Administrative Services Corporation (TASC) for administrative services of a self-funded employee benefits plan, CMF #20200285, to include Summary of Material Modification (SMM) that increases the maximum \$500 carryover amount for a plan year to an amount equal to 20 percent of the maximum salary reduction contribution. The maximum unused amount from a plan year starting in 2020 allowed to be carried over to the immediately following plan year beginning in 2021 is \$550 (indexed for inflation in future years) (Clerk's Misc. File No. 20202394)
- b. #3 to the agreement with Total Administrative Services Corporation (TASC) for administrative services of a self-funded employee benefits plan, CMF #20200285, to include Summary of Material Modification (SMM) that, in addition to any "change in status" events allowed, will permit employees who are eligible to make salary reduction contributions under the plan 1) with respect to employer-sponsored health coverage (a) make a new election on a prospective basis if the employee initially declined to elect employer-sponsored health coverage; (b) revoke an existing election and make a new election to enroll in different health coverage sponsored by the same employer; and (c) revoke an existing election on a prospective basis, provided that the employee attests in writing that the employee is enrolled, or immediately will enroll, in other health coverage not sponsored by the employer; 2) revoke an election, make a new election, or decrease or increase an existing election to a health FSA on a prospective basis; and 3) revoke an election, make a new election, or decrease or increase an existing election regarding a dependent care assistance program (Clerk's Misc. File No. 20202395)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Sheriff - #1 to the bid award for Commissary Items to Keefe Group LLC dba Keefe Supply Company, CMF #20190794, to renew the award for one year beginning 10/23/2020 with no changes to terms of the award (Clerk's Misc. File No. 20202396)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Change Orders - Board of County Commissioners:

1. #22 to the agreement with Colburn Electric, LLC for the Tulsa County "HQ" Administration Building Renovations bid package 26A (Electrical), CMF# 247582, for added electrical in the 9th floor mechanical room. The contract sum will be

increased by \$5,390 for a new total contract sum of \$3,002,667 (Clerk's Misc. File No. 20202397)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. #32 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, to relocate and extend gas service at the mechanical yard at the District 1 site. The contract sum will be increased by \$2,258.04 for a new total contract sum of \$7,445,884.62 (Clerk's Misc. File No. 20202398)
3. #33 to the agreement with A.C. Owen Construction, LLC for the construction of the Tulsa County Maintenance Facilities in Districts 1 and 3, CMF #247111, for the maintenance bond required by RWD #3 for the waterline connection at the District 1 site. The contract sum will be increased by \$2,321.94 for a new total contract sum of \$7,448,206.56 (Clerk's Misc. File No. 20202399)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Agreement - (Sheriff) - United States Department of Homeland Security U.S. Immigration and Customs Enforcement Office of Enforcement and Removal Operations, deferred from 9/21/2020 BOCC meeting - deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the agreement. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### IV. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 10/5/2020 (Clerk's Misc. File No. 20202400)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the gasoline and diesel fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- B. Documents for Sale of County Property - (Treasurer) - Parcel #40525-02-24-09570, LOT 10 BLK 6, STANDARD HGTS AMD, to Jackson Lahmeyer (Clerk's Misc. File No. 20202401)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Board of County Commissioners - for display of Pedestrian/Bicycle Fatality Exhibit by the Indian Nation Council of Governments (INCOG) in the Ray Jordan Tulsa County Administration Building outside of room 119 for approximately three weeks (Clerk's Misc. File No. 20202402)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the request for approval. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners - Consider and take action on the approval or disapproval of a certain forms of Agreements presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the forms of such Agreements and to execute and deliver these Agreements and all documents and agreements as may be necessary or required:
  - a. Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Broken Arrow, Oklahoma (Broken Arrow Elm Place and New Orleans Street Improvements Project) (Clerk's Misc. File No. 20202403)

- b. Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Broken Arrow, Oklahoma (Broken Arrow Albany & Stonewood River Project) (Clerk's Misc. File No. 20202404)
- c. Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Broken Arrow, Oklahoma (Broken Arrow Gateway Signage/Master Plan creation Project) (Clerk's Misc. File No. 20202405)
- d. Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Broken Arrow, Oklahoma (Broken Arrow E. Dallas St. and So. 1st St. sidewalks, landscaping, signage and lighting Project) (Clerk's Misc. File No. 20202406)
- e. Second Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma, and the City of Broken Arrow, Oklahoma (Broken Arrow Conference Center Project) (Clerk's Misc. File No. 20202407)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 3. District Courts - for Proposal Acceptance Recommendation from Conference Technologies, Inc., for the purchase of audio/visual technology and components for conferencing system for courtrooms, jury rooms, DA/PD offices and jail system, total amount not to exceed \$1,262,706.52 (Clerk's Misc. File No. 20202408)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 4. Engineers - Updated 8-year Highway Improvement Plan (Clerk's Misc. File No. 20202409)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### D. Resolutions

- 1. Board of County Commissioners - Resolution and Order Vacating and Closing a Public Road, portion of Old Highway 51, also known as Swift Park Road, where the road crosses the BNSF Railway in the vicinity of RR Milepost 437.98, in accordance with the laws of Oklahoma, including Okla. Stat. tit. 69 § 646, and the laws of Tulsa County, State of Oklahoma, the Swift Park Crossing be forever vacated and closed, voiding any easement pertaining to Swift Park Crossing, and that the Swift Park Crossing be closed in such a manner as to prevent its use by the general public - deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the resolution. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- 2. Tulsa County Alternative Courts Programs - to designate Corey Roberts as Requisitioning Officer replacing Andrew Runfolo (Clerk's Misc. File No. 20202410)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 3. Tulsa County Industrial Authority - Consider and approve a resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority for the benefit of Independent School District No. 10, Tulsa County, Oklahoma (Berryhill Public Schools); authorizing the sale of revenue obligations;

waiving competitive bidding with respect thereto and related matters (Clerk's Misc. File No. 20202411)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Tort Claim - (District Attorney) - TC-2020-21, Claimant: Paul Arthur Meigs, in the amount of \$305.50 for incident on 5/29/2020 (Clerk's Misc. File No. 20202412)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Agreements

1. Assessor - L&L Exhibition Management, Inc. - for booth rental at the Remodel and Landscape Show at Cox Business Center from 2/19-21/2021; cost of \$475 (Clerk's Misc. File No. 20202413)
2. Board of County Commissioners:
  - a. OneNet - for Zoom meeting licenses and software for FY 2020-2021; cost of \$14,330 (Clerk's Misc. File No. 20202414)
  - b. Stava Building Corporation - for construction management advisor services for the Ray Jordan Administration Building renovations (Clerk's Misc. File No. 20202415)
3. Engineers:
  - a. Cherokee Nation - to provide construction, improvement, right-of-way acquisition, and/or utility relocations for roads and/or bridges within the county from 10/1/2020-9/30/2021 (Clerk's Misc. File No. 20202416)
  - b. Froman Oil & Propane Cos., Inc. - for propane tank rental and gas supply - deferred
  - c. Public Service Company of Oklahoma - for the cost difference between Public Service Company of Oklahoma's standard wood poles versus the required steel, self-supporting poles at the intersection of Garnett and 101st St.; estimated cost of \$15,084.53, but not to exceed \$16,592.98 (Clerk's Misc. File No. 20202417)
4. Human Resources - CommunityCare Senior Health Plan HMO - for 2021 renewal of Tulsa County Retirees Insurance Plan (Clerk's Misc. File No. 20202418)
5. Inspections - Dude Solutions, Inc. - for Merchant Connector Configuration and a twelve (12) month subscription for SmartGov Connector Merchant-Point and Pay; cost of \$1,392.70 (Clerk's Misc. File No. 20202419)
6. Juvenile Bureau - Claremore Police Department - to provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center (TACIC) (Clerk's Misc. File No. 20202420)
7. Parks:
  - a. BrightStar Bible Church - for use of South County Recreation Center gym on Sundays from 9:00 a.m. to 12:00 p.m. from 10/1/2020-6/30/2021; fee of \$225 every Sunday (Clerk's Misc. File No. 20202421)
  - b. Edison Cross Country Boosters - for use of Chandler Park for Cross Country event on 10/10/2020 from 6:00 a.m. to 12:00 p.m.; fee of \$125 (Clerk's Misc. File No. 20202422)

8. Sheriff - City of Tulsa - for subrecipient agreement for the Edward Byrne Memorial Justice Assistance Grant Program to purchase protective vests in the amount of \$19,567 (Clerk's Misc. File No. 20202423)
9. Social Services - Dispensary of Hope, LLC - for supplemental agreement to agreement for access to its Charitable Pharmaceutical Program that facilitates logistics to provide medications, CMF #20190167 (Clerk's Misc. File No. 20202424)
10. Treasurer - Gifford Auction and Realty - for auctioneering services for the June Tax Resale Auction beginning 6/14/2021; cost of \$3,900 for guaranteed three days, additional days \$1,300 per day (Clerk's Misc. File No. 20202425)

Motion made by Karen Keith, seconded by Stan Saltee, to defer item #3. b. for Froman Oil & Propane Cos., Inc., and to approve and authorize execution as needed for the remainder of the agreements. Upon roll call, Yes - Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

G. Inventory Resolution - (Sheriff) - Junked - Tasers (Clerk's Misc. File No. 20202426)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

H. Sole Sources - CC Health Department:

1. Evoqua Water Technologies, LLC - for service and maintenance for the organic filter, deionizers and carbon tanks (Clerk's Misc. File No. 20202427)
2. Sonova USA, Inc. - for the Phonak Roger products, Phonak hearing systems and Roger SoundField equipment used by hearing impaired children in various educational settings (Clerk's Misc. File No. 20202428)
3. Thermo Electron North America, LLC - for software, upgrades, service and parts for their Atomic Absorption Photometer Instrument (Clerk's Misc. File No. 20202429)
4. Third Week Books - proprietary publisher of Rock-a-Bye Baby Reader, Despertar a La Lectura and derivative products - titles used by the WIC/Little by Little Program (Clerk's Misc. File No. 20202430)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

I. Utility Permits - (Engineers) - Washington County RWD #3:

1. to cross E. 126th St. N. (Clerk's Misc. File No. 20202431)
2. to cross N. Peoria Ave. (Clerk's Misc. File No. 20202432)
3. to cross N. Sheridan Road (Clerk's Misc. File No. 20202433)

Motion made by Karen Keith, seconded by Stan Saltee, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

J. Travel/Training - (OSU Extension) - Lisa Nicholson:

1. to NED update (Clerk's Misc. File No. 20202434)
2. to OAE4-HA Conference (Clerk's Misc. File No. 20202435)

Motion made by Karen Keith, seconded by Stan Saltee, to approve the travel/training. Upon roll call, Yes - Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

K. Personnel Actions

1. Building Operations (Clerk's Misc. File No. 20202436)
2. Election Board (Clerk's Misc. File No. 20202437)
3. Highways (Clerk's Misc. File No. 20202438)

4. Parks (Clerk's Misc. File No. 20202439)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the personnel actions. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Juvenile Bureau Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20202440)

2. Travel/Training (Clerk's Misc. File No. 20202441)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the Juvenile Bureau documents. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. CC Health Department Documents to Accept & File

1. Personnel Actions (Clerk's Misc. File No. 20202442)

2. Travel/Training (Clerk's Misc. File No. 20202443)

Motion made by Karen Keith, seconded by Stan Sallee, to accept and file the CC Health Department documents. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Claims to be Disallowed (payments cancelled as of 9/21-25/2020)

1. PO #2022567, Vendor Name: Cherokee Fire Protection Pro, Warrant #500030923, Amount Paid \$108.50 (Clerk's Misc. File No. 20202444)

2. PO #2103479, Vendor Name: National Association of School Resource Officers, Warrant #500031792, Amount Paid \$200 (Clerk's Misc. File No. 20202445)

Motion made by Karen Keith, seconded by Stan Sallee, to cancel and disallow the purchase orders. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Claims (payments for bills to be paid by 9/14-18/2020)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

P. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 9/21-25/2020

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Q. COVID-19 Virus Discussion and Update

Joseph Kralicek, Director of Tulsa Area Emergency Management Agency, gave an update on COVID-19 numbers in Tulsa County.

R. Discussion and Possible Action regarding COVID-19 CARES Funding Requests/Reports/CARES Funding Agreements and Approval of Tulsa County RESET Loan Applications (Clerk's Misc. File No. 20202446)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the CARES funding requests and RESET loan applications. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Election Board, Human Resources, Information Technology, Parks, Purchasing, Social Services, Engineering, Highways, Inspections, Sheriff, Assessor, County Clerk, Court Clerk, Treasurer, District Attorney, Presiding Judge, Juvenile Justice, Expo Square, INCOG, Tulsa Area Emergency Management Agency, OSU Extension, CC Library, CC Health Department, River Parks Authority, Levee Drainage District #12, Board of County Commissioners Chief Deputies, Director of Governmental Affairs

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The Departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman Pro tem

ATTEST:

Michael Willis, Tulsa County Clerk