

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on September 27, 2024 at 8:24 a.m.)

MINUTES  
Monday, September 30, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith, Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of September 23, 2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Social Services - Social Services Building Foundation Repair - deferred

Motion made by Karen Keith, seconded by Kelly Dunkerley, to defer the bid award. Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. TC Departments - Temporary to Hire Staffing, to Management Recruiter of Fort Worth-SW dba Siter-Neubauer & Associates, Express Employment Professionals, Info Way Solutions LLC, Talantage, LLC, Tryfacta, Inc., eNcloud Services LLC, Part Time Pros, LLC dba ProRecruiters, Mobile Health Team Inc., Compunnel Softward Group Inc., Cogent Infotech Corporation, A&A Associates, Inc., and 22nd Century Technologies, Inc., the lowest and best bids, for one year beginning 10/3/2024 (Clerk's Misc. File No. 20241835)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the bid award. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Addendum - (Highways) - #1 to the Request to Advertise for Bids for Asphalt Overlay, to provide answers to vendor questions (Clerk's Misc. File No. 20241836)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Amendment - (Sheriff) - #1 to the bid award for Commissary Items awarded to Keefe Group, CMF #20231782, to add seven (7) commissary items to the current bid with no other changes to the terms (Clerk's Misc. File No. 20241837)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the amendment. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. New or Replacement Procurement Officers - (Parks) - designating Matt Hancock as requisitioning officer to replace Megan Blackford (Clerk's Misc. File No. 20241838)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- B. Reappointments - (Commissioner Karen Keith) - Levee District 12 Advisory Board:

1. of E. Bruce Ford, for a three-year term expiring on 10/31/2027 (Clerk's Misc. File No. 20241839)
2. of James Rea, for a three-year term expiring on 10/31/2027 (Clerk's Misc. File No. 20241840)
3. of Mike Luttrell, for a three-year term expiring on 10/31/2027 (Clerk's Misc. File No. 20241841)
4. of Rick Tallent, for a three-year term expiring on 10/31/2027 (Clerk's Misc. File No. 20241842)
5. of Tony Roda, for a three-year term expiring on 10/31/2027 (Clerk's Misc. File No. 20241843)
6. of Wayne Hamilton, to a three-year term expiring on 10/31/2027 (Clerk's Misc. File No. 20241844)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the reappointments. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Board of County Commissioners:

- a. of Notice to Proceed for Robin Hausner Demolition, LLC, Demolition Contractor Voluntary Buyout Program, for authorization to proceed with the scope of work defined in the approved agreement (Clerk's Misc. File No. 20241845)
- b. of the letter to Alondo Edwards, Interim Director, Tulsa Juvenile Bureau, to inform the Juvenile Bureau, the Tulsa County Building Operations Department has assumed responsibility for all facility maintenance issues at the building referred to as the Family Center for Juvenile Justice (Clerk's Misc. File No. 20241846)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

2. Engineering:

- a. Centurion Land Development Inc., to accept a counteroffer of compensation in the amount of \$13,000, for Tulsa County; Parcel 1 to acquire a permanent right of way plus damages affected by the project at 121st Street South US Highway 75 to Elwood, the original offer letter approved on 7/1/2024, CMF #20241254 in the amount of \$2,550 (Clerk's Misc. File No. 20241847)

- b. Rodney D. Carroll and Shelli L. Carroll, to accept a counteroffer of compensation in the amount of \$13,000 for Tulsa County; Parcel: 16 to acquire a permanent right of way plus damages affected by the project at 86th Street North US Highway 75 to Memorial, the original offer letter approved on 8/5/2024, CMF #20241476, in the amount of \$10,475 (Clerk's Misc. File No. 20241848)
- c. Samuel T. and Carolina G. Slavens 3rd offer of compensation, to accept the second counteroffer of compensation in the amount of \$28,500 for Tulsa County; Parcels: 4 and 5 to acquire a permanent right of way plus damages affected by the project at 86th Street North US Highway 75 to Memorial; original offer letter was approved on 6/24/2024, CMF #20241191, in the amount of \$21,075 and the second offer letter was approved on 9/9/2024, CMF #20241693, in the amount of \$25,075 (Clerk's Misc. File No. 20241849)
- d. for Certificate of Substantial Completion, Hager Creek Levee Improvements & W. 81st. Street Reconstruction, bid awarded on 10/23/2023, CMF #20231781 (Clerk's Misc. File No. 20241850)
- e. Spring Hill Farms LLC (CLS-51), for acceptance of right-of-way easement (Clerk's Misc. File No. 20241851)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 3. Human Resources - of Tulsa County Policy TCP 131, Dress Code and Professional Appearance (Clerk's Misc. File No. 20241852)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- 4. Sheriff - Department of the Treasury Alcohol and Tobacco Tax and Trade Bureau Exemption Certificate (used by state or local governments), of exemption certificate for the purchase of goods from Olin Winchester, LLC (Clerk's Misc. File No. 20241853)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Resolutions - Tulsa Metropolitan Area Planning Commission (TMAPC), adopting new County zoning regulations and repealing and replacing existing County Zoning regulations (Clerk's Misc. File No. 20241854)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

#### E. Agreements

- 1. Board of County Commissioners - Napoli Sckolnik, PLLC and Target Corporation, settling all opioid related claims against Target for \$14,000,000, a portion of which will be paid to Tulsa County based on Napoli Shkolnik's allocation percentage, and commits the County to using no less than eighty-five percent of the received funds towards Opioid Remediation (Clerk's Misc. File No. 20241855)

2. Juvenile Bureau - Idemia Identity & Security USA LLC, for the purchase of IDEMIA LiveScan System Cabinet FH Tenpring/Palm Capture in the amount of \$23,491, which includes an additional one-year warranty (Clerk's Misc. File No. 20241856)
3. Parks:
  - a. Cox Radio, LLC, for KRMG Stories of Light (Make-A-Wish Fundraiser) at LaFortune parking lot by the baseball fields from 11/18/2024-11/22/2024 (Clerk's Misc. File No. 20241857)
  - b. J+babes Bartending, to provide concessions at Chandler Park on 10/5/2024 from 1:00 p.m., to 9:00 p.m. (Clerk's Misc. File No. 20241858)
  - c. Oklahoma Firefighters Burn Camp, for a Disc Golf Fundraiser at Chandler Park Disk Golf course and Pavillion 3 on 11/3/2024 from 9:00 a.m., to 2:00 p.m., at a fee of \$112.50 (Clerk's Misc. File No. 20241859)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

4. Sheriff - Oklahoma Highway Safety Office (OHSO):
  - a. to receive Driver Education grant funds in the amount of \$18,418, to provide four (4) or more Teen Driving Courses with at least 12 teen drivers in each course for a total of at least 48, from 10/1/2024-11/30/2025 (Clerk's Misc. File No. 20241860)
  - b. to receive Speed Abatement grant funds in the amount of \$141,023. for Tulsa County Speed Enforcement to work 2,500 or more hours of overtime for high-visibility speed enforcement from 10/1/2024 through 9/30/2025 (Clerk's Misc. File No. 20241861)
5. TC Departments - Cintas, for the rental of uniforms, mats, towels, facility items and all other services provided by Cintas governed by the Omnia Partners Cooperative agreement for a minimum of 36 months, beginning 9/30/2024 (Clerk's Misc. File No. 20241862)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- F. Agreement Renewal - (Board of County Commissioners), Schaffer Herring PLLC, for renewal of CMF #20230407, for legal representation, Roddy et al., v. BOCC, CJ-2023-740/CJ-2024-3159, for FY 2024/2025 (Clerk's Misc. File No. 20241863)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- G. Inventory Resolution - (District Attorney) - Asset Disposal; Dell Laptop Cto 5580; junked (Clerk's Misc. File No. 20241864)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Saltee. No - None. Abstain - None. Motion carried.

- H. Utility Permits - Engineers - Cox Communications:

1. for the cross and parallel os S. 255th W. Ave., approximately 0.15 mi. SW of the S. 255th W. Ave. and E. 25th St. junction (Clerk's Misc. File No. 20241865)

2. for the parallel of N. 97th E. Ave./N. Mingo Rd. approximately 0 mi. E. of the N. 97th E. Ave. and E. 76th St. N. junction (Clerk's Misc. File No. 20241866)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Travel/Training

1. Building Operations, for Amanda Cobourn to attend the American Heart Association Train-the-Trainer course at Central Tech in Sapulpa, OK on 10/3/2024; in the amount of \$300 (Clerk's Misc. File No. 20241867)
2. IT, for Dan Pease to attend MSIS Fall Advisory Board, in Stillwater, OK on 11/1/2024; in the amount of \$125 (Clerk's Misc. File No. 20241868)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the travel training. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Claims

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Payroll claims

1. Biweekly for 9/7/2024 through 9/20/2024
2. Monthly for 8/21/2024 through 9/20/2024

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. **Vision Tulsa County:** (Clerk's Misc. File No. 20241869)  
AUTHORIZATION FOR PAYMENT AND CERTIFICATE OF AUTHORITY  
**September 26, 2024**  
SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT  
NONE  
SALES TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT  
NONE  
USE TAX FUNDED PROJECTS RECOMMENDED FOR PAYMENT

Creditor: Randy Eugene Bishop; Fund#: HW86N/PJ1047; Item: 86<sup>TH</sup> St. N.

Improvements Memorial to HWY 75; Purpose: ROW; Amount Paid: \$23,525.00

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

N. Juvenile Detention Home Update - to accept and file (Clerk's Misc. File No. 20241870)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to accept and file the Juvenile Detention Home update. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Executive Session - (District Attorney) - Andrew Higginbotham:

1. Notice of Tort Claim - Creek County Rural Water District #2, TC-2024-23, I am requesting that the above matter be set for Executive Session at the September 30, 2024, meeting of the Board of County Commissioners. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim against the County.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Karen Keith, seconded by Kelly Dunkerley, to defer the Executive Session item. Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Kelly Dunkerley, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk